

<p style="text-align: center;"><b>TUSD</b> Tucson, Arizona</p> <p style="text-align: center;"><b>POLICY REGULATION</b></p>	REGULATION TITLE: Instructional Resources and Materials
	CODE: IJ-R2

**Responsibility of Student for Care of Textbooks**

The Governing Board shall hold students responsible for the loss, damage, or destruction of any textbooks, supplementary books, related printed subject-matter materials, or instructional computer software issued to and/or used by them on or off school premises.

Students must return all textbooks, supplementary books, related printed subject-matter materials, and instructional computer software issued free of charge to them by the school upon completion of the courses in which they are enrolled or upon withdrawal from any course in which they are enrolled or upon withdrawal from the school or upon being expelled from the school. All such books and materials shall be returned to the high school bookstore at the high school that the student attends.

A student who, after having been issued same by the school, has lost, damaged, or destroyed any textbook, supplementary book, subject-matter materials, or computer software shall reimburse the School District for the cost of such items(s).

If for any reason a student needs to have a second copy of any textbook, supplementary book, subject-matter materials, or computer software issued prior to completion, withdrawal, or expulsion from a course in which the student is enrolled, no replacement copy will be issued until the student has paid for the cost of the lost, damaged or destroyed item. (However, the student shall not be required to pay for the issuance of a second set of books and materials if the student withdraws from school, turns in all books and materials as required, then later in the same academic year reenters the same school and re-enrolls in the same courses previously attended.)

Reviewed: July 12, 2011 [Via email from Supt’s Ofc to Board]

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**Legal Ref:**

**Replaces TUSD Regulation #**

**Cross Ref #**