

<p style="text-align: center;"><b>TUSD</b> Tucson, Arizona</p> <p style="text-align: center;"><b>GOVERNING BOARD POLICY</b></p>	POLICY TITLE: Unauthorized Leave
	POLICY CODE: GCC

**Definition**

Unauthorized leave is defined as non-performance of those duties and responsibilities assigned by the District and its representatives including all duties and responsibilities as defined by statute, rules and regulations of the State Board of Education, policies of the Board and administrative regulations of this school district. Such unauthorized leave may include but is not limited to refusals to provide service, unauthorized use of sick leave, unauthorized use of other leave benefits, non-attendance at required meetings or failure to perform supervisory functions at school-sponsored activities.

An employee is deemed to be on unauthorized leave at such time and on such occasions as the employee neglects required duties.

**Disciplinary Action**

Unauthorized leave shall constitute a breach of contract and, therefore, may result in the initiation of dismissal procedures, loss of salary or such disciplinary action as may be deemed appropriate.

Adopted: September 17, 1985  
Revision: September 9, 2008 (numeric to letter format only)  
Readopted: August 25, 2009 (readopted with no changes)

**LEGAL REF.:**

**CROSS REF**

**Replaces TUSD Policy # 4240**