

Student Request to Change Demographic Information in the Student Information System

School student attends: _____

Student's perm ID/matriculation number: _____

Information as it appears on the student's birth certificate:

Name: _____
Last First Middle

Date of Birth: _____

Gender: _____

Information you would like it to appear in the Student Information System:

Name: _____
Last First Middle

Date of Birth: _____

Gender: _____ (until we can change the programming, must be male or female;
system doesn't have X option at this time)

Acknowledgment:

**I understand that my parent/guardian will receive notice that my student record has been changed
(Governing Board Policy ACD).**

Date: _____

Student Signature