

## Technology Oversight Committee Report

**From:** Lori Riegel, TOC Chair

**Sent:** Monday, February 27, 2017 2:56 PM

**To:** Wallace, Mary Alice

**Cc:** Marafino, Andrea; Lovegreen, Sylvia; Gutierrez, Michele; Bynum, Karen; Roman, Nicholas

**Subject:** Re: RFP Process

This is the information that I sent out on February 16, the day after the February Technology Oversight Committee meeting, regarding TOC members' participation in the RFP process. I mistakenly thought I was supposed to send this information to the governing board, so I sent it to Mr. Hicks. In the future, I will send it to the referenced distribution list.

Report:

The following is a report from the Technology Oversight Committee to the TUSD Governing Board in regards to RFP 18-02-20 - Products and Services for E-Rate Funding.

**This is a summary from Harry McGregor, a TOC member who represented the TOC on this RFP Committee:**

Members of the TOC (Harry McGregor - two meetings, Doug Baker - one meeting) participated in the RFP process related to the selection of E-Rate vendors for wireless networking, related network switch equipment, and network cabling.

The RFP was well defined by TUSD, and multiple vendors submitted proposals for either the equipment or the cabling, or both.

Several of the vendors unfortunately did not provide directly comparable proposals, based on this, additional questions were asked of the vendors to enable a proper evaluation.

From my prospective the process was well executed, and the proposals selected were quite solid.

**These are my notes from what Harry reported back to the TOC at our monthly meeting held on February 15, 2017:**

-E-Rate equipment and cabling for wireless access

- There were many bidders, some for just the equipment, some for just the cabling, some for both

- It was difficult to determine which companies were bidding for which components, TUSD staff helped clarify which bids were for which components by organizing them into part numbers which made process go more smoothly.

- Quality of bids were good.

- Having two TOC members on this RFP committee served the district well, as both members have extensive experience in purchasing these exact components.

Please feel free to contact me if you have any questions about this report.

Lori A. Riegel, MJEd

Adopt a greyhound, lose a couch.