

MINUTES FOR AUDIT COMMITTEE MEETING (Friday, October 18, 2019)

Details regarding discussions are available via the audio recordings posted on the TUSD Audit Committee page on the TUSD website at <http://govboard.tusd1.org/Board-Committees/Audit-Committee>.

Members Present:

Darin Guthrie, Chair *[left at 4:07 p.m.]*

Jimmy Lovelace, Vice-Chair

William J. Kelly, Ed.D.

Sarina Martinez

Rachel Wall *[left at 3:54 p.m.]*

Bernie Wiegandt

Committee Member(s) Not Present:

Ravi Grivois-Shah, MD

Leila Counts, Governing Board Member

Others:

Renee Weatherless, Executive Director, Finance

Robert S. Ross, Jr., General Counsel, Legal Services

Renee Heusser, Director, Human Resources

Vanessa Hernandez, Executive Assistant, Finance

Yolanda Pena, Interim Program Coordinator of Staff Services to the
Governing Board

Julie Versluis, Student Finance Manager

Lori Emrich, Student Finance Accounting Associate

Meeting called to order at 2:06 p.m.

1. PUBLIC NOTICE

Procedural: 1.01 Notice of Meeting and Procedures

2. OPENING OF MEETING – 2:00 p.m.

Procedural: 2.01 Call to Order – 2:06 p.m.

Roll Call – Audit Committee attendance was established via self-introductions.

Action: 2.02 Approval of Agenda

Motion to approve the October 18, 2019 Agenda as submitted.

Motion by Jimmy Lovelace, second by Rachel Wall.

Final Resolution: Motion Passed

Yes: Unanimous. Darin Guthrie, Jimmy Lovelace, William Kelly, Sarina Martinez and Rachel Wall.

Not Present at Vote: Ravi Grivois-Shah

3. CALL TO THE AUDIENCE – 2:07 p.m.

Pilar Ruiz spoke to the committee regarding Student Finance, specifically Tucson High Magnet School.

Person commenting and/or responding was Jimmy Lovelace.

Lillian Fox spoke to the committee regarding school budgets and teacher 301 payout concerns.

Persons commenting and/or responding were William Kelly and Jimmy Lovelace.

4. ACTION ITEM(S)

Action, Minutes: 4.01 Minutes of Audit Committee Meeting – September 27, 2019 – 2:16 p.m.

Resolution: Motion to approve the September 27, 2019 Audit Committee meeting minutes as submitted.

Motion by William Kelly, second by Jimmy Lovelace.

Final Resolution: Motion Passed

Yes: Unanimous. Darin Guthrie, William Kelly, Jimmy Lovelace, Sarina Martinez, Rachel Wall, and Bernie Wiegandt.

5. STUDY/ACTION(S) I

Study/Action: 5.01 Audit Committee Annual Self-Evaluation – 2:18 p.m. STUDIED ONLY

Darin Guthrie provided information and responded to Committee member inquiries. Darin Guthrie indicated he would compile committee member evaluations.

Persons commenting and/or asking questions were Jimmy Lovelace, Sarina Martinez, and Rachel Wall.

6. SCHEDULE EXECUTIVE SESSION

Action, Discussion: 6.01 Convene Executive Session – 2:21 p.m.

Motion to adjourn Audit Committee meeting to move into Executive Session.

Motion by William Kelly, second by Bernie Wiegandt.

Final Resolution: Motion Passed

Yes: Unanimous. Darin Guthrie, Jimmy Lovelace, Sarina Martinez, William Kelly, Rachel Wall and Bernie Wiegandt. Rob Ross commented.

Discussion: 6.02 Personnel Issues

7. STUDY/ACTION(S) II –Study/Action: 7.01 FY20 Cash Advance on State Aid – 3:50 p.m. STUDIED ONLY

Renee Weatherless provided information and responded to Committee member inquiries.

Persons commenting and/or asking questions were Darin Guthrie, Jimmy Lovelace, and William Kelly. Rob Ross commented.

Study/Action: 7.02 Fund Balance with Cash Report – with reconciliation of cash to fund balance – 4:07 p.m. STUDIED ONLY

Renee Weatherless provided information and responded to Committee member inquiries.

Persons commenting and/or asking questions were Jimmy Lovelace, William Kelly, Bernie Wiegandt and Sarina Martinez.

Study/Action: 7.03 Internal Reporting of Tax Credit Activity and Student Activity Funds to School Sites – 4:21 p.m. STUDIED ONLY

Renee Weatherless, Julie Versluis and Lori Emrich provided information and responded to Committee member inquiries.

Persons commenting and/or asking questions were Jimmy Lovelace, Bernie Wiegandt, William Kelly and Sarina Martinez. Rob Ross commented.

Study/Action: 7.04 Charge to the Audit Committee by Regular TUSD Governing Board – 4:52 p.m. STUDIED ONLY

Jimmy Lovelace provided information. Rob Ross commented.

Item tabled for next scheduled meeting.

Study/Action: 7.05 Standing Item: Complaints Received via Various Avenues – 4:54 p.m. STUDIED ONLY

Jimmy Lovelace stated an issue was submitted the week prior in his email. Questions regarding website complaint submission. Rob Ross commented that he had not received any until call to the audience. Rob Ross will connect with Webmaster to confirm submissions are going through correctly.

Study/Action: 7.06 Standing Item: Request for Information (RFI) Request by Audit Committee – 4:57 p.m.

Item not discussed.

Study/Action: 7.07 Meeting Date/Time – 4:57 p.m.

Jimmy Lovelace confirmed the next meeting date, November 22, 2019.

Study/Action: 7.08 Future Items – 4:58 p.m. STUDIED ONLY

- Charge to Committee first on the agenda.
- Food Service Audit Results
- Performance Audit Follow-up

Jimmy Lovelace commented. Renee Weatherless also commented.

8. ADJOURN MEETING

Action: 8.01 Adjourn Audit Committee Meeting – 4:59 p.m.

Resolution: Motion to adjourn Audit Committee meeting.

Motion by Jimmy Lovelace, second by William Kelly.

Final Resolution: Motion Passed

Yes: William Kelly, Jimmy Lovelace, Sarina Martinez and Bernie Wiegandt.

Not Present at Vote: Darin Guthrie and Rachel Wall.

Approved this 22nd day of November, 2019.

TUSD GOVERNING BOARD AUDIT COMMITTEE

By _____
Darin Guthrie
Audit Committee Chair