

TUCSON UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AUDIT COMMITTEE  
AGENDA

TIME: December 19, 2014  
2:00 p.m.

PLACE: Board Conference Room  
Morrow Education Center  
1010 E. Tenth Street  
Tucson, Arizona 85719

2:00 p.m. Call to Order  
• Jimmy Lovelace, Chair

2:00 p.m. CALL TO THE AUDIENCE

INFORMATION ITEMS

2:05 p.m. 1. Introduction of Governing Board Members/Superintendent

STUDY/ACTION ITEMS

2:10 p.m. 2. Outside Legal Opinion on Audit Committee functions, advice by District Legal Counsel, Committee ability to participate in procurement recommendation of Selection of Outside Auditors and other matters discussed in the Opinion  
• Julie Tolleson

2:25 p.m. 3. RFI No. 73 – After-the-Fact Purchases

2:45 p.m. 4. Proposal for an Internal Auditor in Tucson Unified School District – Update

2:55 p.m. 5. Proposed Agenda Items and/or Additional RFI's

Internal Control Issues

- a. USFR Compliance – Questionnaire Comments
- b. Accounting Records
- c. Cash Handling
- d. Capital Assets Control
- e. Expenditures
- f. Procurement
- g. Payroll
- h. Monthly Financial Reports
- i. Student Attendance Reporting
- j. Student Accounts
- k. Auditor General Internal Controls
- l. After-the-Fact Purchase Orders
- m. Annual Single Audit Reporting Package (Each Year)
- n. Update on ERP Process
- o. Consolidation of Advertising
- p. Internal Auditor Status

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3:00 p.m.      6. Meeting Date/Time

3:05 p.m.      7. Status of FY June 30, 2014 Annual Audit and Annual CAFR  
    • Karla Soto

4:00 p.m.      ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
  - a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
- All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

Future Meeting Dates

January 23, 2015

February 20, 2015

March 27, 2014