

**Health Services Recommendations for Students with Chronic Medical
Certification Needing Instructional Planning**

To: Parent/Guardian
FR:
School:
Date:

Dear Parent/Guardian:

Your child has a Chronic Medical Certification on file at .
This does NOT automatically excuse absences, so it is important that you continue to call
them in. Contact **the attendance office at** and **report the**
absence as “chronic illness.”

Please notify teachers of anticipated absences. *It is your responsibility to contact*

at to request missed work/homework. Finished
assignments must be returned in a timely manner, as agreed upon between the teacher
and you or your student.

If you feel your child needs further instructional accommodations, please contact your
child’s school to request an evaluation to determine whether your child should be
considered for a Section 504 accommodation plan (if they don’t already have one).

The health office is also available to assist you. If there is a change in your child’s medical
status, or if you have any questions or concerns, please don’t hesitate to call the health
office at .

Sincerely,