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|  Tucson, Arizona GOVERNING BOARD POLICY | POLICY TITLE: Certification and Credentialing Requirements |
| | POLICY CODE: GCFC |

Before beginning a teaching/administrative assignment in Tucson Unified School District, and in order to be placed on the payroll, a teacher/administrator must possess a valid and appropriate teaching certificate issued by the Arizona State Department of Education. The teacher's/administrator's certificate must also have been registered with the office of the Pima County Superintendent of Schools and with the Personnel Department of Tucson Unified School District.

Responsibility for certificate renewal rests with the teacher/administrator. Information on Arizona requirements for certification will be made available in the Personnel Department. The County Superintendent shall not draw a warrant in payment of a salary unless the teacher or administrator is legally certified during the fiscal year in which the term for payment is demanded. An employee without a current, appropriate certificate may be sent home or dismissed.

Adopted: September 17, 1985
Revised: September 9, 2008 (numeric to letter format only)
Reviewed: October 9, 2012

LEGAL REF.:

CROSS REF