

 <b>Tucson, Arizona</b>  <b>GOVERNING BOARD POLICY</b>	<b>POLICY TITLE:</b> Food Provision for Staff, Parents and Volunteers
	<b>POLICY CODE:</b> EFA

The District may provide food, beverages, or refreshments:

- to parents who assist in Governing Board-authorized activities;
- to staff who assist in Governing Board-authorized activities occurring after normal school hours or on weekends;
- to staff if away from their designated post of duty;
- to staff or parents if part of travel & subsistence, and if the person is acting as a representative of the district; or
- to staff or parents if a grant, gift or devise of funds specifically provides that the funds may be used for that purpose.

The District shall not provide food, beverages, or refreshments to staff or parents beyond the extent to which the District is authorized to do so by laws pertaining to travel and subsistence, gifts, grants (including federal grants), or devises:

- expenditures for food, beverages, or refreshments cannot exceed the maximum amounts set for reimbursements for subsistence for employees who are away from their designated posts of duty;
- funds given to the Board through gifts, grants, and devises may be expended to provide food, beverages, or refreshments to staff or parents only if such expenditure satisfies the donor’s intended purpose; and
- after covering the expenses of the civic center school fund, the Board may expend surplus monies in the fund for maintenance and operations (including food, beverages, or refreshments to staff or parents where applicable).

Adopted: December 14, 2010

Reviewed: June 11, 2013

**LEGAL REF.:** A.R.S. 15-341, 15-1105, 15-342, 15-207, 38-624

**CROSS REF.:**