



MEETING OF: December 13, 2016

TITLE: Ratification of Salary and Non-Salary Vouchers for the Period beginning October 1, 2016 through October 31, 2016

ITEM #: 13

Information:

Study:

Action: X

PURPOSE:

To approve the salary and non-salary vouchers for the period of October 1, 2016 through October 31, 2016.

DESCRIPTION AND JUSTIFICATION:

Administration provides a list of salary and non-salary vouchers which have been issued in the previous period for review and approval. The Pima County Superintendent of Schools reviews an electronic submission of this data. A copy of the supporting documentation is maintained by the Financial Services Department and is available for review.

Karla Soto, CFO, will be available for questions.

BOARD POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

____ District Budget
 _____ State/Federal Funds
 _____ Other
Budget Cost Budget Code



Budget Certification (for use by Office of Financial Services only):

Date _____
 I certify that funds for this expenditure in the amount of \$ are available and may be:
 _____ Authorized from current year budget
 _____ Authorized with School Board approval
 Code: Fund:

INITIATOR(S):

Karla Soto, Chief Financial Officer		12/5/2016
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Expense Vouchers October 2016
 Payroll Vouchers October 2016

TUCSON UNIFIED SCHOOL DISTRICT	BOARD AGENDA ITEM CONTINUATION SHEET
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