



MEETING

December 11, 2018

OF:

TITLE: Authorization of Expenditures to Exceed \$250,000 for Supplemental Curriculum Materials

(Imagine Learning) for FY 18-19

ITEM #: 8

Information:

Study:

Action: X

PURPOSE:

Board approval to exceed \$250,000 in expenditures with Imagine Learning for previously Board approved supplemental curriculum materials. Pending expenditures that will surpass the \$250,000 threshold total approximately \$13,587.

DESCRIPTION AND JUSTIFICATION:

Imagine Learning supplemental curriculum material software was previously approved by the Board for District-wide use in June of 2017. Authorization is required by Board Policy for expenditures exceeding \$250,000 with any single vendor.

The Imagine Learning software is being purchased using a SAVE (Strategic Alliance of Volume Expenditures) Cooperative Contract. The Purchasing Department has performed the due diligence on the cooperative contract in use and has determined that the competitive process performed by the SAVE agency (Glendale Elementary School District) is in compliance with AZ Administrative Code R7-2-1041 - Competitive Sealed Proposals and the negotiated fees that Imagine Learning is offering under this cooperative contract are fair and reasonable. The use of the cooperative contract by the District is authorized by AZ Administrative Code R7-2-1191 - Cooperative Purchasing Authorized and by Governing Board Policy DJ.

A representative from Curriculum and Instruction will be present to answer questions regarding the use of this supplemental curriculum software.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

\$5435

Legal Advisor Signature (if applicable) **BUDGET CONSIDERATIONS: Budget Certification (for use by Office of** Financial Services only): **District Budget** Date 12/3/18 State/Federal Funds I certify that funds for this expenditure in the amount of \$\$13k are available and may be: Other **X** Authorized from current year budget **Budget Cost Budget Code** Authorized with School Board approval 117.100.1000.6643.1523.20000.1523 \$8152

Code:

Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing 11/27/2018

Name Title Date

For amendments to current IGAs, Initiator provides original IGA recording number:

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

117.100.1000.6643.1233.20000.1233

ATTACHMENTS:	
Click to download	
Quote for Hollinger	
Quote for McCorkle	
Quote for McCorkle	

TUCSON UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM CONTINUATION SHEET

