



MEETING OF: December 10, 2013

TITLE: Governing Board Policy DJ - Purchasing Procedures (revision)

ITEM #: 23

Information:

Study: X

Action: X

PURPOSE:

To study and adopt Policy DJ - Purchasing Procedures

DESCRIPTION AND JUSTIFICATION:

This policy contains the required rules and procedures to follow when purchasing goods or services on behalf of the District. It is being revised due to the adoption by the State Board of Education on October 28, 2013 of the proposed rule for R7-2-1002 regarding school district procurement bid threshold, which is now \$100,000. Additionally, there are changes made as to who is authorized to approve procurements and new language has been inserted regarding the use of District Procurement cards (pcards). While this policy is not the ASBA Model, it is based on several Model policies. The title is also being revised from Purchasing Procedures to Procurement Policy.

Yousef Awwad and Kevin Startt will be available to address questions. This relates to all of the Superintendent's goals.

BOARD POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

\_\_\_\_\_  
Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

\_\_\_\_\_ District Budget  
\_\_\_\_\_ State/Federal Funds  
\_\_\_\_\_ Other  
Budget Cost      Budget Code

Budget Certification (for use by Office of Financial Services only):



Date  
I certify that funds for this expenditure in the amount of \$ are available and may be:  
Authorized from current year budget  
Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Julie C. Tolleson, General Counsel		11/21/13
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 <a href="#">Draft Policy</a>
 <a href="#">Strike through version</a>

TUCSON UNIFIED SCHOOL DISTRICT	BOARD AGENDA ITEM CONTINUATION SHEET
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