

The logo for TUUSD, consisting of the letters 'TUUSD' in a bold, italicized, white sans-serif font. The letters are slightly shadowed, giving them a three-dimensional appearance as if they are floating above a circular blue glow. The background is a solid dark blue with a faint, light blue grid pattern.

Office of Project Management

**ERP PROJECT UPDATE**

**DECEMBER**

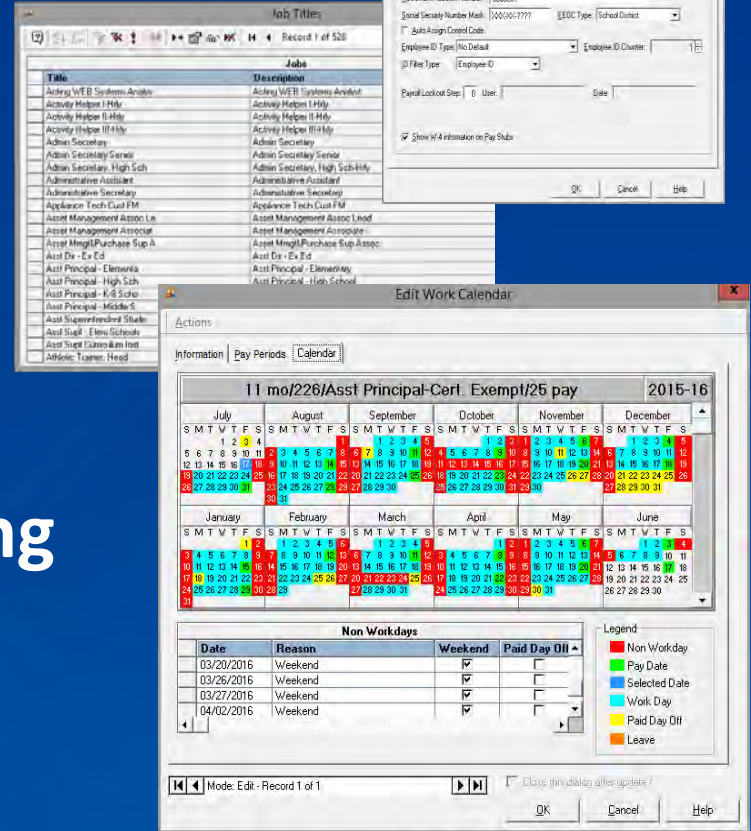
# December Overview

- Status Summary
  - Completed (*November tasks, trainings, work*)
  - In Process (*December tasks, trainings, work*)
  - Preparing (*January tasks, trainings, work*)
- Challenges/Outcomes
- December News
- Critical Path Review



# Completed

- Payroll Data Conversion
- Payroll Setup Training
  - Payroll configuration
  - Work Calendars
  - Pay Cycles
- Managing Employees Training (Session 1 of 3)
  - Day-to-Day management of employee records and data



# In Process

## Payroll Setup

- Leave Plans
- Deductions
- Employee Templates
- Building PR User Roles

## Testing

- Getting printers configured to produce test checks

## Final Payroll Data Verification



# Preparing

## Training

- Position Control Training
- Garnishment Training



## Setup

- Assigning Leave Plans to Employees
- Assigning Deductions to Employees
- Building Employee Templates and Wizards

# Challenges

## Updates

- Treasurer Interface Status

## New Challenges

- Leased Employees
- Payroll Data

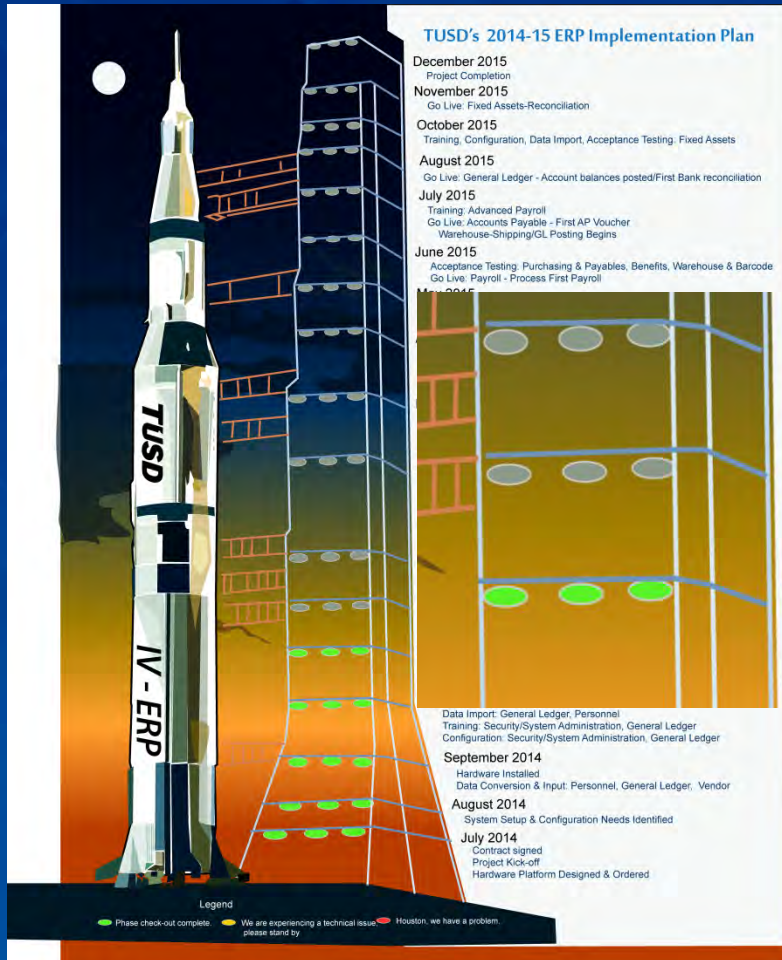
## Process Reviews



# December News

- Chart of Accounts Workshop
  - Sponsored by Finance Department
  - Facilitated by Heinfeld, Meech & Co.
  - Covered Uniform System of Financial Records for Arizona School Districts (USFR)
    - USFR compliance and the new ERP system
    - Internal Controls
    - Segregation of Duties

# Critical Path Review



## January 2015

Training: Position Control/HR  
Configuration: Position Control

## December 2014

Training: Payroll Deductions & Leave Plans, Managing Employees  
Configuration: Payroll Deductions & Leave Plans, Payroll Positions & Pay 1

## November 2014

Training: Payroll Salary Schedules & Work Calendar  
Configuration: Payroll Salary Schedules & Work Calendar



***TUSD***