



MEETING OF: December 8, 2015

TITLE: Ratification of Salary and Non-Salary Vouchers for the Period Beginning October 1, 2015 and Ending October 31, 2015

ITEM #: 18

Information:

Study:

Action: X

PURPOSE:

To approve the salary and non-salary vouchers for the period of October 1, 2015 through October 31, 2015.

DESCRIPTION AND JUSTIFICATION:

Administration provides a list of salary and non-salary vouchers which have been issued in the previous period for review and approval. The Pima County Superintendent of Schools reviews an electronic submission of this data. A copy of the supporting documentation is maintained by the Financial Services Department and is available for review. A separate list of transactions for each voucher is also available in the office of the Governing Board.

Karla Soto will be available to answer questions.

BOARD POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

_____ District Budget
 _____ State/Federal Funds
 _____ Other
Budget Cost Budget Code




Budget Certification (for use by Office of Financial Services only):

Date
 I certify that funds for this expenditure in the amount of \$ are available and may be:
 Authorized from current year budget
 Authorized with School Board approval
 Code: Fund:

INITIATOR(S):

Karla Soto, Chief Financial Officer		11/23/2015
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 10.2015 Payroll Vouchers
 Expense Vouchers Part 1-10.15
 Expense Vouchers Part 2-10.15

TUCSON UNIFIED SCHOOL DISTRICT	BOARD AGENDA ITEM CONTINUATION SHEET
--------------------------------	---