



November 24, 2015

Re: Request for Qualifications #16-58-16 - Miller Elementary School Roof Restoration Project

To: Kevin Oster

A notice for RFQ 16-58-16 Miller Elementary School Restoration Project was issued to four roofing firms that had contracts under the MOHAVE Cooperative. A pre-submittal meeting was held at the site for the purpose of giving the companies the opportunity to see the roof of the school and meet with the Purchasing Agent, Project Architect and Project Manager.

By the due time and date TUSD Purchasing had received three quotations from vendors. Linda Wright, the Project Manager and I met with Kevin Oster to consider the submitted proposals. Based on our review, Progressive Roofing was clearly the vendor providing the lowest quote under the MOHAVE Cooperative.

It is my recommendation that, providing available funding, the Miller Elementary School Roofing Project be awarded to Progressive Roofing.

If you have any questions, or I can be of further service, please let me know.

Sincerely Yours,

Marcus E. Jones, R.A.,  
Architecture & Engineering  
Program Manager