



Celebrate the US!

TUCSON UNIFIED SCHOOL DISTRICT

MEETING OF: November 18, 2014

TITLE: Policy on District Properties Procedures – Closing, Opening, Sale/Lease/Rent – Requested by Board President Adelita Grijalva

ITEM #: 9

Information: X

Study:

Action:

PURPOSE:

Provide the Governing Board with information related to the processes for the sale, lease and rental of TUSD owned property.

DESCRIPTION AND JUSTIFICATION:

This item will address the following:

What role does each participant (the administration, stakeholders, and TUSD Board) have when it comes to evaluating property sale and leases?

What protocol is available to guide these participants in the decision-making process ?

TUSD has a protocol to use in the process of considering sales and leases of TUSD real property. The protocol was developed to meet Arizona Revised Statute requirements and District Policy (the only policy that applies is Policy KF-Community Use of School Facilities). The protocol provides a guideline to be used in the process of TUSD real property sales and leases. Recently staff has adjusted the protocol to standardize the real estate sales / lease process and to move toward a more proactive mode of interacting with the stakeholders, the public and real estate community. The protocol was developed to achieve the following goals:

1. Maximize the revenue obtained from the sale or lease of properties.
2. Attain agreements that benefit TUSD by reducing excess space inventory or the cost of maintaining that inventory.
3. Select properties and lessees or buyers that minimize negative impacts to community and TUSD mission.
4. Minimize the public relations impacts due to the sale or lease of the property.
5. Negotiate agreements in a rational, transparent and timely manner.

At the meeting staff will present the following:

*A summary of the State statutes and policies regulating sales and leases.

*Key protocols that are in place.

Bryant Nodine, Julie Toleson and Stuart Duncan will be present at the meeting.

BOARD POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

_____ District Budget
 _____ State/Federal Funds
 _____ Other
Budget Cost Budget Code

Budget Certification (for use by Office of
Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are
available and may be:

Authorized from current year budget

Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Bryant Nodine, Acting Director of Planning and Student
Assignment

11/3/2014

Name

Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:

Click to download

No Attachments Available

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET