

TUCSON UNIFIED
SCHOOL DISTRICT

Purchasing Department
225-6080 phone / 225-6082 fax
Purchasing@tusd1.org

October 26, 2016

To Whom It May Concern:

This package contains the Board Agenda Item for award of **RFP 17-39-21 Classroom/Instructional Management Professional Development Services**. Information within the RFP and best and final offers should remain **Confidential** until Governing Board award. This is in compliance with Arizona Administrative Code R7-2-1045-B, which states:

Proposals and modifications shall be opened publicly at the date, time and place designated in the request for proposals in the presence of one or more witnesses. The name of each offeror and other relevant information deemed appropriate by the school district shall be recorded. The person opening the proposals and all witnesses shall sign the record. All other information contained in the proposals shall be confidential so as to avoid disclosure of contents prejudicial to competing offerors during the evaluation of proposals. Proposals and modifications shall be shown only to school district personnel having a legitimate interest in them or persons assisting the school district in evaluation.

1. The record created in subsection (B) shall be available for public inspection.
2. The proposals shall not be open for public inspection until after a contract is awarded.

If you have questions, please contact Kevin Startt, Director of Purchasing, at 225-6080.