



## TUCSON UNIFIED SCHOOL DISTRICT

MEETING November 13, 2018  
OF:

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TITLE: Approval to Award Invitation for Bids (IFB) 19-53-19 Shelf Stable Fruits and Vegetables

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ITEM #: 4

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Information:

Study:

Action: X

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PURPOSE:

To award the line item bid for shelf stable fruits and vegetables for District Food Service use.

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DESCRIPTION AND JUSTIFICATION:

IFB 19-53-19 is for the purpose of procuring shelf stable fruits and vegetables to support the Food Services Program for the District for fiscal year 18/19. Specifications were prepared by the Food Services procurement staff. Food Services staff and District Purchasing staff reviewed the bid responses and are making the recommendations for awards.

This bid is being awarded by line item. A determination has been made to award to multiple vendors for this bid to meet the varying needs of the using department, shipping requirements, while awarding to the vendor with the lowest cost that meets the bid specifications.

Recommended Vendors for Award:

Shamrock Foods  
U.S. Foods  
Malone Meat and Poultry  
National Foods Group  
Peterson Farms

The bid is effective upon award and is good for up to one year. Expenditures under this bid are estimated at \$712,000. Food Services funds have been budgeted on the expenditures on these items for FY 18/19.

An executive summary that further summarizes the bid process is attached for your review. A bid comparison detail is also included.

The evaluation process was conducted in accordance with AZ Administrative Code R 7-2-1031 - Bid Evaluation and Award.

Kevin Startt, Director of Purchasing and Food Services, will be present to answer questions regarding the need for these products and the procurement process.

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BOARD POLICY CONSIDERATIONS:

In compliance with Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

☐ District Budget  
☒ State/Federal Funds  
☐ Other  
Budget Cost    Budget Code  
\$712,000        510.100.3100.6633.5012.90300.5012

Budget Certification (for use by Office of Financial Services only):

Date  
I certify that funds for this expenditure in the amount of \$ are available and may be:  
Authorized from current year budget  
Authorized with School Board approval  
Code:    Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing and Food Services	11/1/2018
Name	Date
	Title

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
<a href="#">Executive Summary - IFB 19-53-19 - Shelf Stable Fruits &amp; Veggies</a>
<a href="#">Bid Comparison IFB 19-53-19</a>

TUCSON UNIFIED SCHOOL DISTRICT	BOARD AGENDA ITEM CONTINUATION SHEET
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