



MEETING OF: October 22, 2013

TITLE: Award of Request for Proposals (RFP) 14-48-16 Efficiency Audit

ITEM #: 10

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District to procure the services of a vendor to conduct an Efficiency Audit of the District. All information contained in the proposals should remain confidential until Governing Board Award. This is in compliance with Arizona Administrative Code R 7-2-1045-B.

DESCRIPTION AND JUSTIFICATION:

RFP 14-48-16 Efficiency Audit was issued to procure the services of a vendor who can provide an Efficiency Audit to review the District's performance as well as staffing levels.

Award recommendation was made by an Evaluation Committee using a weighted instrument for the specific evaluation criteria identified in the RFP. This is a multi-term contract to a single vendor beginning upon award with annual renewal options through June 30, 2016. The recommended offeror was determined to have submitted a proposal most advantageous to the District and the rates offered were deemed fair and reasonable. An Executive Summary and the Committee Chairperson Award Recommendation will be sent separately to the Governing Board for review, as these items are confidential until award.

The Notice of Request for Proposals was sent to one hundred and twenty (120) vendors as well as being posted on the District website during the solicitation period. Three (3) vendors responded with proposals and twenty (20) no-bids were received.

Yousef Awwad, Deputy Superintendent of Operations will be present to answer questions regarding the Efficiency Audit. Kevin Startt, Director of Purchasing will be present to answer questions regarding the procurement process.

Superintendent Goals supported by these services are Achievement and Customer Service.

BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ-Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X

District Budget

State/Federal Funds

Other

Budget Cost

Budget Code

\$300,000K/ 1st year

Budget Certification (for use by Office of Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget

Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing

10/11/13

Name


Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:

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