



TUCSON UNIFIED SCHOOL DISTRICT

MEETING October 16, 2018
OF:

TITLE: Approval of the State of Arizona Cooperative Purchasing Agreement between the State Procurement Office and Tucson Unified School District

ITEM #: 3

Information:

Study:

Action: X

PURPOSE:

Governing Board approval for the State of Arizona Cooperative Purchasing Agreement between the District and the Arizona State Procurement Office with authorization for the Director of Purchasing to execute the Agreement.

DESCRIPTION AND JUSTIFICATION:

The Arizona State Cooperative Purchasing Agreement between the District and the Arizona State Procurement Office allows the District to utilize State of Arizona Procurement contracts. There is no fee or membership dues to continue this Agreement. The Agreement shall remain in effect for five fiscal years, with cancellation provisions.

The Arizona State Procurement Office (SPO) maintains a data base containing hundreds of State of Arizona Procurement contracts for a variety of materials and services. The use of some of these contracts has proven to be advantageous to the District, and may be required by certain State agencies.

The Purchasing Department currently maintains due diligence documents on all of the Arizona State Contracts that we use to assure compliance with District policy and State procurement rules. The use of cooperative contracts by the District is authorized by AZ Administrative Code R7-2-1191 - Cooperative Purchasing Authorized and Governing Board Policy DJ - Purchasing Procedures.

Any District use of State Cooperative Procurement Contracts that exceeds the Governing Board approval threshold would be brought back to the Board on a separate board agenda item for approval.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding this Agreement.

BOARD POLICY CONSIDERATIONS:

Compliance with GB Policy DJ - Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

