



TUCSON UNIFIED SCHOOL DISTRICT

MEETING October 16, 2018
OF:

TITLE: Approval to use a Cooperative Contract to Procure Buses for the State of Arizona VW Environmental Mitigation Trust School Bus Replacement Grant

ITEM #: 11

Information:

Study: X

Action: X

PURPOSE:

To request Governing Board Approval to purchase 35 school buses using a Mohave Educational Services Cooperative Contract with funds from the State of Arizona VW Environmental Mitigation Trust School Bus Replacement Grant.

DESCRIPTION AND JUSTIFICATION:

It is the intention of the District to procure 35 school buses (72 passenger) utilizing the Mohave Educational Services Cooperative Contract for School/Commercial Transit Buses. The Mohave Contract was established September 4, 2018, and includes provisions within the scope of work for purchases utilizing settlement funds from the State of Arizona Volkswagen Environmental Mitigation Trust. The Settlement allocates \$110,000 per 72 passenger bus.

The District Purchasing Office solicited quotes for Mohave Contract pricing from all three of the awarded vendors on the Mohave Cooperative contract. Quotes were reviewed and an abstract was created based on the submitted cooperative contract pricing. The vendor with the lowest pricing on the specified buses is being recommended.

Award is being recommended to:

Canyon State Bus Sales

Estimated total expenditures for the 35 buses are estimated at \$4,047,488. The estimate under Mohave Contract pricing is attached for your review. The total amount of the Grant is calculated at \$3,850,000. District financial responsibility is estimated at \$197,488 for this procurement.

The Purchasing Department has conducted the due diligence on the Mohave Educational Services Cooperative Contract and has determined that the competitive process that was performed by Mohave is in compliance with AZ Administrative Code R7-2-1041 - Competitive Sealed Proposals. The negotiated pricing that the vendor offers through the Mohave Cooperative Contract have been determined to be fair and reasonable. The use of the cooperative contract by the District is authorized by AZ Administrative Code R7-2-1191 - Cooperative Purchasing Authorized and by District Governing Board Policy DJ - Purchasing Procedures.

A representative from District Operations will be available to answer questions regarding the need for buses and the Grant process.

Kevin Startt, Director of Purchasing, will be available to answer questions about the procurement process.

BOARD POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	<input type="checkbox"/>	District Budget
	<input type="checkbox"/>	State/Federal Funds
X	<input type="checkbox"/>	Other State VW Settlement Grant
<u>Budget Cost</u>	<u>Budget Code</u>	
\$197,488	515.410.2710.6736.5070.90001.5070	
\$3,850,000	State Settlement - Budget Code TBD	

Budget Certification (for use by Office of Financial Services only):

Date 10/1/18

I certify that funds for this expenditure in the amount of \$\$4M are available and may be:

X Authorized from current year budget
 X Authorized with School Board approval
 Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing

9/27/2018

Name

Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:

Click to download

[Canyon State/Mohave Quote](#)

[Executive Summary](#)

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET
