

To: Diana Kerfoot, Purchasing Manager

From: Blaine Young, Chief Technology Officer

Date: October 1, 2018

Re: Recommendation for RFQ 19-40-23 - Governing Board Software

Tucson Unified School District (TUSD) issued RFQ 19-40-23 to identify a Board agenda software solution to replace the existing end of life system. A committee made up of employees from Board Office, Communications, Legal, Purchasing, Superintendent's Office and Technology Services collectively reviewed proposed solutions from responding vendors. After identifying the top two solutions, vendor demonstrations were conducted to assess and compare product capabilities against the identified needs of the District. Technology Services team members participated in the process to ensure the recommended solution would successfully integrate into the District's existing network and aligned with the District's strategy for supporting the Governing Board and District, as well as serving the Tucson community.

Based on District needs, product performance and technical merit, the committee has identified **Board Docs** as the preferred solution for the District to move forward with. This recommendation for this solution will be presented to the Governing Board on October 16, 2018.