



MEETING OF: October 9, 2012

TITLE: Award of Request for Proposals (RFP) 13-48-17 Tutoring Services

ITEM #: 24

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District (TUSD) to procure as needed, if needed, tutoring services for identified students. All information contained in the proposal should remain CONFIDENTIAL until Governing Board Award. This is in compliance with Arizona Administrative Code Rule R7-2-1045-B

DESCRIPTION AND JUSTIFICATION:

Award recommendation was made by the Evaluation Committee using a weighted instrument for the specific evaluation criteria identified in the RFP. This is a multi-term award to multiple vendors beginning upon award with annual renewal options through June 30, 2017. The recommended offerors were determined to have submitted proposals most advantageous to the District and the rates offered were deemed fair and reasonable.

Committee chair person/Title 1 Coordinator, Denice Contreras provided the award recommendation letter and will be present at the Board Meeting to answer questions. Kevin Startt, Acting Director of Purchasing will be present at the Board Meeting to answer questions about the procurement process.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award. The notice of Request for Proposals was sent to 93 vendors as well as being advertised on the District's web site during the solicitation period. Fifteen (15) vendors responded with offers and ten (10) No-Bids were received.

Superintendent Goals No. 1-3 is supported by these services.

BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

<u> </u>	District Budget
<u> </u>	State/Federal Funds
<u>X</u>	OtherTitle 1 Cental
<u>Budget Cost</u>	<u>Budget Code</u>
<u>\$500,000/year</u>	


Budget Certification (for use by Office of Financial Services only):

Date
I certify that funds for this expenditure in the amount of \$ are available and may be:
Authorized from current year budget
Authorized with School Board approval
Code: Fund:

INITIATOR(S):

<u>Jacqueline Posey, Procurement Specialist</u>	<u>9/26/2012</u>
Name	Title
	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Confidential Letter