TUSD
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TUCSON UNIFIED SCHOOL DISTRICT

MEETING OF: September 29, 2015

TITLE: Award Request for Proposals (RFP) 16-48-20 Reggio Emilia Consultant Services

ITEM #: 3

Information:

Study:

Action: X

PURPOSE:

To award Request for Proposals (RFP) 16-48-20 Reggio Emilia Consultant Services. All information contained should remain CONFIDENTIAL until Governing Board award. This is in compliance with the Arizona Administrative Code R7-2-1045-B.

DESCRIPTION AND JUSTIFICATION:

Request for Proposals (RFP) 16-48-20 was issued to procure Reggio Emilia Consultant Services. The District will enter into a contract for these services beginning upon award through June 30, 2016, with a possibility of four (4) annual renewals, for a total contract period not to exceed five (5) years, June 30, 2020. The recommended offeror has been determined to have submitted a proposal most advantageous to the District and pricing offered has been determined fair and reasonable. First year costs are estimated at $100,000 with years 2-5 estimated at $140,000 per year for a total cost of $660,000 over five years.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award.

The Notice of Request for Proposal was sent to 1333 vendors through AZPurchasing. One (1) vendor responded with an offer and 389 no bids were received through AZPurchasing. It has been determined that other bidders had reasonable opportunity to respond to this solicitation.

Julio Moreno, Principal of Ochoa Community Magnet School will be present at the Board Meeting to answer questions regarding Reggio Emilia Consultant Services.

Kevin Startt, Director of Purchasing, will be present at the Board Meeting to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

_____

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X District Budget
State/Federal Funds
Other

Budget Cost Budget Code
Year 1 - $100K

Budget Certification (for use by Office of Financial Services only):

Date
I certify that funds for this expenditure in the amount of $ are available and may be:
Authorized from current year budget
Authorized with School Board approval
Code: Fund:

INITIATOR(S):

Name	Title	Date
Kevin Startt, Director of Purchasing		9/21/2015

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:

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- Confidentiality Statement

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET