



MEETING OF: September 13, 2016

TITLE: Approval for Increase of Expenditure Authority on Request for Proposals (RFP) 17-13-21 Consultant Services for Systemic Approach to Building Instructional Expertise and Instructional Leadership

ITEM #: 13

Information:

Study:

Action: X

PURPOSE:

Approval to increase expenditure authority on RFP 17-13-21 Consultant Services for Systemic Approach to Building Instructional Expertise and Instructional Leadership. Additional services are needed from vendors recently awarded under this RFP. This contract provides consulting/professional development services providers for the entire District to use.

DESCRIPTION AND JUSTIFICATION:

RFP 17-13-21 for Consultant Services for Systemic Approach to Building Instructional Expertise and Instructional Leadership , has a Board Approved expenditure authority of \$480K per year. Additional services are required from awarded vendors for consulting/professional development. The additional services necessitates the expenditure authority to be increased by an additional \$220K per year. The requested increase would bring the expenditure authority to \$700K per year over the next five years until June of 2021.

RFP 17-13-21 was recently awarded to multiple (11) vendors after a competitive process, and was Board Approved in June of 2016. The Executive Summary from June of 2016 for RFP 17-13-21 is attached for your review. Additionally, an estimate from Solution Tree, one of the contracted vendors awarded and providing services under this solicitation, is attached for your review.

Richard Foster, Senior Director of Curriculum and Instruction, will be available to answer questions regarding the need for services under this contract.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ-Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X _____	District Budget
_____	State/Federal Funds
_____	Other _____
<u>Budget Cost</u>	<u>Budget Code</u>
\$220K per year X 5	143.100.2213.6643.2718.20030.5042 /
years = additional	143.100.2213.6
\$1.1 million	

Budget Certification (for use by Office of Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget _____



Authorized with School Board approval _____

Code: _____ Fund: _____

INITIATOR(S):

Kevin Startt, Director of Purchasing	9/2/2016	
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

<u>ATTACHMENTS:</u>
Click to download
 RFP 17-13-21 - Executive Summary
 Estimate from Vendor under RFP 17-13-21