



TUCSON UNIFIED SCHOOL DISTRICT

MEETING September 11, 2018
OF:

TITLE: Approval of Invitation for Bids (IFB) 19-38-C19 Borman K-8 School Locker Room Addition

ITEM #: 10

Information:

Study:

Action: X

PURPOSE:

It is the intention of the District to contract with a qualified vendor for the purpose of providing construction services at Borman K-8 School for a locker room addition. Funding is from District plant funds, which was previously approved at the June 26, 2018 Board Meeting.

DESCRIPTION AND JUSTIFICATION:

IFB 19-38-C19 notifications were emailed to 415 vendors using www.azpurchasing.org, the District's bidders list. The District received one bid and fifty-one no-bids.

AZ Admin Code - R7-2-1032 - Only One Bid Received - It has been determined that the one bidder is responsive and that the price submitted is fair and reasonable, and that other prospective bidders had reasonable opportunity to respond, and that there is not adequate time for re-solicitation. The single bidder has been determined responsible in accordance with R7-2-1031 - Bid Evaluation and Award. An Executive Summary that further details the purchasing process is attached for your review.

The bid response was reviewed by the District Project Manager and District Contracted Architect for review to check for compliance with the required specifications. The Project Manager and Architect written recommendation letters are attached for your review.

Award is recommended to the following vendor:

Epic One Builders, LLC

Estimated expenditures for this project are \$467,000, which includes all taxes and a 10% contingency.

A representative from the District Projects Office will be present to answer questions regarding the need for this project.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X _____ District Budget
_____ State/Federal Funds
X _____ Other Plant Funds

<u>Budget Cost</u>	<u>Budget Code</u>
\$400,000	500.100.4720.6450.1140.61014.5013
\$67,000	610.100.4720.6450.1140.61014.5013

Budget Certification (for use by Office of Financial Services only):

Date 08/31/2018

I certify that funds for this expenditure in the amount of \$467,000 are available and may be:

X Authorized from current year budget
Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing

8/29/2018

Name

Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:**ATTACHMENTS:**

Click to download

[Executive Summary](#)

[Architect Review](#)

[Project Manager Review](#)

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET
