



TUCSON UNIFIED SCHOOL DISTRICT

MEETING September 11, 2018
OF:

TITLE: Approval of Award for Invitation for Bids (IFB) 19-25-19 Frozen Foods

ITEM #: 9

Information:

Study:

Action: X

PURPOSE:

To award the line item bid for frozen food products for District food service use for fiscal year 18/19.

DESCRIPTION AND JUSTIFICATION:

IFB 19-25-19 has been executed for the purpose of procuring frozen food products to support the Food Services Program for the District for fiscal year 18/19. Specifications were prepared by the Food Services staff. District Food Service staff also reviewed the bid responses and have indicated recommendations for awards.

This bid is being awarded by line item. A determination has been made to award to multiple vendors for this bid to meet the varying needs of the using department, shipping requirements, while awarding to the vendor with the lowest cost that meets the bid specifications.

This bid is effective upon award and is good for up to one year. Expenditures under this bid are estimated at \$1.93 million. The District Food Services Department has budgeted for the expenditures for these frozen food products for FY 18/19.

An executive summary that further summarizes the bid process is attached for your review. A bid comparison is also attached for your review. The recommended vendors are:

Don Lee Farms
Global Foods
Good Source - Tools for Schools
Malone Meat & Poultry
MCI Foods
Shamrock Foods
Tyson Foods

The evaluation process was conducted in accordance with AZ Administrative Code R7-2-1031 - Bid Evaluation and Award.

Kevin Startt, Director of Purchasing and Food Services, will be present at the Board Meeting to answer questions regarding the need for these products and the procurement process.

BOARD POLICY CONSIDERATIONS:

In compliance with Governing Board Policy DJ - Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

_____ District Budget
 _____ State/Federal Funds
 _____ Other _____
Budget Cost Budget Code
 \$1,934,000 510.100.3100.6633.5012.90300.5012
 estimated

Budget Certification (for use by Office of Financial Services only):

Date 08/31/2018

I certify that funds for this expenditure in the amount of \$1,934,000 are available and may be:

Authorized from current year budget

Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing/Food Services 8/30/2018

Name

Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:

Click to download

[Executive Summary](#)

[Bid Comparison 19-25-19](#)

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET