



Howell Hawks Walk the Blocks!

**WSB Kickstart Program
Funding Application
April 2012**

**Peter Howell Elementary School
Tucson, AZ**

STEP 3: Complete the following for the options you will be utilizing in your WSB Program:

Option A – WSB Coordinator	
1 – Amount to be paid to your WSB Coordinator	\$8,000
2 –	
3 – Subtotal Option A	\$8,000
Option B – WSB Stipends	
4 – To how many volunteers will you provide a stipend?	2
5 – Amount of each stipend	\$1,500
6 – Subtotal Option B	\$1,500
Total Option A + Option B	\$11,000

If you selected Option A:

List the Coordinator's job duties (a job description). Include the names of WSB schools, the name or type of events that will be held at the schools, and a calendar of the events/dates.

The Walking School Bus Coordinator will manage the program at Peter Howell Elementary School. During the fall semester, he or she will primarily work with school district administration, safety and transportation departments to ensure that the program meets all requirements of the district and coordinate with the Peter Howell Family Liaison who is employed part-time by TUSD. The goal of this semester would be to create a "tool kit" (using the PedNet resources, materials, and templates) of district-vetted materials for other TUSD schools to utilize in the future. TUSD is a large district with many policies and procedures, and it is impossible to predict where the stumbling blocks will occur when setting up a new program such as this. It is our hope that this program can serve as a template for other TUSD schools, paving the way for their possible future participation. During the Fall semester, he or she will also market the program to students and families, gather baseline student travel data, set up registration procedures and begin registering students for the spring, obtain written permission and release of responsibility from parents/guardians, and recruit, and coordinate the 8-12 (or more) volunteers to drive the walking school buses. During the Spring semester the Coordinator will train volunteers, continue to recruit and register students, map out the routes, set up a phone tree, and be responsible for flyers and communication via the school newsletter and keeping the school website up to date with information about the program. The WSB will officially begin its routes on January 28. Additionally, the coordinator will be responsible for organizing the two walk-to-school day events, and will evaluate the program, troubleshooting when necessary to ensure that the program has the best possible chance of success.

If you selected Option B:

List the volunteers' job duties (a job description). Include the names of WSB schools, the name or type of events that will be held at the schools, names of volunteers to be paid stipends, and a calendar of the events/dates in which they will be involved.

The two paid volunteers, Mike Campbell and Patricia Vance, will be the Walking School Bus champions for Peter Howell School. They would also each lead one of the bus routes 5 days a week. Working with the Coordinator and Howell Family Liaison, they will help promote and market the program by attending our back to school night events, Site Council and PTA meetings, parent-teacher conference nights, Coffee & Conversation times, at the Open House-Cool School Night, and Family Math and Literacy nights. They will also host an information table about the program the first week of school and during registration. At recess time they will have special activities at least once a week to promote the Walking School Bus and educate students in healthy lifestyles and the importance of staying active. No monies from the grant would be utilized during the playground promotions for either food or other resources used.

Calendar of Major Events in which the WSB will be promoted:

Open House - August 14 – 6:30 pm – 8:00 pm

PTA and Site Council (10 meetings) - 2nd Thursday of each month

Math Night – October 16 – 5:30 pm – 7:00 pm

Multi-Cultural Night – November 2 – 5:30 pm – 7:30 pm

Literacy Night – March 5 – 5:30 pm – 7:00 pm

Parent Coffees & Curbside Café's (10) – 2nd Monday of each month – 8:00 am – 9:30 am

STEP 4: Document your WSB contacts and program description:

Applicant school/organization: Peter Howell School – PTA
401 N. Irving St.
Tucson, AZ 85711
(520) 232-7200 or (520) 232-7218
Linda.Perry@tusd1.org

Applicant Contact Person: Linda Perry
(520) 247-2454
Linda.Perry@tusd1.org

Your WSB Schools: Peter Howell Elementary School

Accurately describe your WBS Program:

Howell Hawks Walk The Blocks!

Peter Howell Elementary School has had an active SRTS program since 2005, led by the Family Liaison, who has been the SRTS Champion. We would like to begin a pilot project to coordinate a formal Walking School Bus program for the 2012-2013 school year. Since merging with another elementary school only a mile away, we have many students who would like to possibly have the option to be able to walk to school even though bus services can be offered. We have approximately 30-40 others from within our walking boundaries with no school bus service available. These students are driven in, or walk with other students or a parent. 15-25 more students come in day care vans. They could be candidates for the WSB program if given the option.

We would like to start a Walking School Bus with 3 to 4 routes (with house-pickups along the way) and would also like to establish a remote drop-off location at Longfellow Park (approximately 1/3 mile away) so that kids who attend Howell on open enrollment could participate. We have a number of students who drive in from miles away to be able to attend our school. If parents could drop these students off at the nearby park, this would help reduce traffic congestion and improve safety and air quality around the school. We have a volunteer PE Instructor who lives in the neighborhood and a school monitor who are both enthusiastic about the program and would be champions for it at our school. Our goal is to start with 3 to 4 routes meeting 5 days a week. In working with Pima County Safe Routes to School, Ped-Net, ADOT and EEF (Educational Enrichment Fund) who has agreed to provide initial funding with reimbursement from ADOT, we believe this could be a life-changing program for our students and families, and an attractive incentive to bring new students to Howell.

All SRTS/WSB programs are required to count the number of students who participate in their WSB events. This chart asks you to indicate who will be designated to collect this data. This chart is for names only – no walking/biking numbers are required.

In order to collect this walking/bicycling data you will need to use the Student Arrival and Departure Tally (SADT) Sheet that can be found at <http://www.azdot.gov/srts> -- click on 'Applications, Forms, and Guidance' and then 'Project Development Documents'.

You must collect this data during one of your fall WSB events and during one of your spring WSB events. Each fall and each spring, you must conduct the SADT for *all* participating classes *twice* during one week of your choice.

If your WSB events cover more than two schools, reproduce/recreate this page and attach as needed.

	Fall WSB events 2012 (Indicate dates of 2-day collection period) <u>Aug 14-15, Oct 9-10, Nov 13-14, Dec 11-12, 2012</u>	Spring WSB events 2013 (Indicate dates of 2-day collection period) <u>April 12, April 24-25, 2013</u>	Fall WSB events 2013 (If nec.) Indicate dates of 2-day collection period)
School 1 (name) <u>Peter Howell Elementary School</u> — Walking/bicycling data collected for: <input checked="" type="checkbox"/> Entire school <input type="checkbox"/> Grade level(s) only List: _____ _____ <input type="checkbox"/> Some classes only List: _____ _____	<u>Evaluator:</u> Coordinator & Linda Perry (Indicate the name)	<u>Evaluator:</u> Coordinator & Linda Perry (Indicate the name)	<u>Evaluator:</u> (Indicate the name)
School 2 (name) _____ — Walking/bicycling data collected for: <input type="checkbox"/> Entire school <input type="checkbox"/> Grade level(s) only List: _____ _____ <input type="checkbox"/> Some classes only List: _____ _____	<u>Evaluator:</u> (Indicate the name)	<u>Evaluator:</u> (Indicate the name)	<u>Evaluator:</u> (Indicate the name)

STEP 6: Delineate your Timelines and Milestones

(List the dates of your WSB events and activities, as well as any tasks that your WSB Coordinator and/or volunteers will be involved in.)

Date	Milestone
May 2012 (est.)	Project Selected
Sept. 2012 (est.)	Contract Executed – Pending District Approval (reimbursable project work can begin)
Aug. 13 & 20, 2012	Promotion flyer and survey to all families in Monday folders
Aug. 14, 2012	Cool School Night Open House information & First Fall Student Travel Survey
Sept. 5, 12, 19 & 26	Playground promotions at recess time – Mike & Patty
Sept. 27, 2012	Parent Information Night – Coordinator and Liaison
Oct. 10, 2012	International Walk to School Day (Observed) & Student Travel Surveys that week
Oct. 16, 2012	Family Math Night
Nov. 14 & Dec. 12	Additional Fall Student Travel Tally Surveys
Nov. 28, 2012	Volunteer /information/ Pre-training meetings – Coordinator and Liaison
Jan. 7-18, 2013	Student Registration – Coordinator and Liaison
Jan. 9, 16, 23 & 30, 2013	Playground promotions and activities at recess – Mike & Patty
Jan. 22 & 24	Volunteer training
Jan. 28	First day of Spring WSB
March 5, 2013	Family Literacy Night – special promotions
April 12, 2013	Walk n' Roll to School Day – Student Travel Survey
April 24 & 25, 2013	Spring Student Travel Tally Survey
May 3, 2013	Recognition Assembly
May 17, 2013	Last day of Spring WSB
May 24, 2013	Project/Program completion
June 7, 2013	Expend all SRTS funds

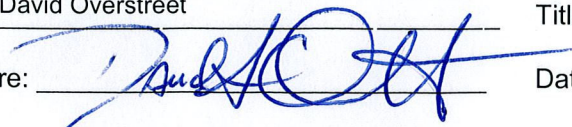
STEP 7: Gather your program signatures

School/site official (required):

(Principal, assistant principal, teacher-in-charge, P.E. teacher)

Name: David Overstreet

Title: Principal

Signature: 

Date: 3-28-12

School district official (required):

Name: Pending School Board Approval

Title: _____

Signature: _____

Date: _____

TUSD policy requires board approval for grant applications. The earliest we can get on the agenda is June.

City, town, county representative (if the applicant is one of these, this is a required signature):

Name: Donna Lewandowski

Title: Bicycle/Pedestrian Planner

Signature: 

Date: 4-4-12

Parent/teacher organization representative:

Name: Marcia Tenebruso

Title: PTA President

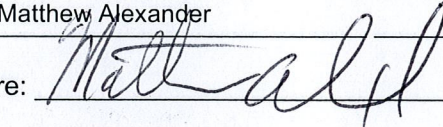
Signature: 

Date: 4-4-12

Law enforcement official:

Name: Matthew Alexander

Title: L.P.O.

Signature: 

Date: 4.4.12

Health/wellness professional:

(School/district nurse, dietitian, other, etc.)

Name: Sarah Kerr

Title: School Nurse

Signature: 

Date: 4/4/12

Others:

Name: Nancy Huff

Title: Howell Neighborhood Assn.

Signature: 

Date: 4/4/12

Name: Linda Perry

Title: Family Liaison

Signature: 

Date: 3-28-12