



MEETING OF: September 9, 2014

TITLE: Award of Request for Proposals (RFP) 15-20-19 Professional Development Learning Management System

ITEM #: 15

Information:

Study:

Action: X

PURPOSE:

To request Governing Board approval to Award Request for Proposals (RFP) 15-20-19 Professional Development Learning Management System.

DESCRIPTION AND JUSTIFICATION:

It is the intention of the Tucson Unified School District to purchase a professional development learning management system to include software, training and maintenance for District employees. The recommended service provider will be overseen by the Curriculum and Instruction Professional Development Department.

All information contained in the proposals should remain CONFIDENTIAL until Governing Board Award. This is in compliance with Arizona Administrative Code R7-2-1045-B. This is a multi-term contract to a single vendor with annual renewal options through June 30th, 2019. Award recommendation was made by an evaluation committee. The recommended offeror was determined to have submitted a proposal that is most advantageous to the District and the cost has been determined to be fair and reasonable.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award. The notice of Request for Proposals was sent to ninety-five (95) vendors as well as being advertised on the District's web site during the solicitation period. Eleven (11) vendors responded with offers. There were also three (3) no-bids.

Richard Foster, Director of Curriculum Instruction and Professional Development, will be present to answer questions regarding the use of this system.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
_____	State/Federal Funds
_____	Other
<u>Budget Cost</u>	<u>Budget Code</u>
\$233,000 for year	
one	

Budget Certification (for use by Office of Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget _____


Authorized with School Board approval _____

Code: _____ Fund: _____

INITIATOR(S):

Kevin Startt, Director of Purchasing	8/21/2014
Name	Title
	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Confidentiality Statement

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET