



TUCSON UNIFIED SCHOOL DISTRICT

MEETING August 14, 2018
OF:

TITLE: Board Office Hire - Requested by Board Member Mark Stegeman

ITEM #: 5

Information:

Study:

Action: X

PURPOSE:

To discuss and potentially approve the job description, posting, and interview process for a permanent position replacing the Director of Staff Services, who retired July 1, 2018.

DESCRIPTION AND JUSTIFICATION:

Even with the reassignment of some tasks outside of the board office, the remaining tasks and potential new tasks require more than the two remaining full-time employees.

This item anticipates a screening process within the Human Resources Department and an interview that includes the entire board.

BOARD POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

Budget Certification (for use by Office of Financial Services only):

_____ District Budget

Date

_____ State/Federal Funds
 _____ Other
Budget Cost Budget Code

I certify that funds for this expenditure in the amount of \$
 are available and may be:

Authorized from current year budget
 Authorized with School Board approval
 Code: Fund:

INITIATOR(S):

Mark Stegeman, Governing Board Member	8-2-18
Name	Date
	Title

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
Job Description

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
 CONTINUATION SHEET

