



TUCSON UNIFIED SCHOOL DISTRICT

MEETING August 14, 2018
OF:

TITLE: Approval to Award Invitation for Bids (IFB) 19-34-19 Perishable Food Products

ITEM #: 7

Information:

Study:

Action: X

PURPOSE:

To award the line item bid for perishable food products for District school food service use.

DESCRIPTION AND JUSTIFICATION:

IFB 19-34-19 has been executed for the purpose of procuring perishable food products to support the Food Services Program for the District for fiscal year 18/19. Specifications were prepared by the Food Service procurement staff. Food Service staff and the District Purchasing Department reviewed the bid responses and are making the recommendations for award.

This bid is being awarded by line item. A determination has been made to award to multiple vendors for this bid to meet the varying needs of the using department, shipping requirements, while awarding to the vendor with the lowest cost that meets the bid specifications.

The bid is effective upon award and is good for up to one year. Expenditures under this bid are estimated at \$405,000. Food Services funds have been budgeted for the expenditures on these perishable items for FY 18/19.

An executive summary that further summarizes the bid process and recommendations for award is attached for your review. A bid comparison is also attached for your review.

The evaluation process was conducted in accordance with AZ Administrative Code R7-2-1031 - Bid Evaluation and Award.

Kevin Startt, Director of Purchasing and Food Services, will be present to answer questions regarding the need for these products and the procurement process.

BOARD POLICY CONSIDERATIONS:

In compliance with Governing Board Policy DJ - Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

