



TUCSON UNIFIED SCHOOL DISTRICT

MEETING OF: August 14, 2012

TITLE: Award of RFP 13-16-17 Printing Services

ITEM #: 26

Information:

Study:

Action: X

PURPOSE:

To award an RFP for the purchase of Printing Services for the District. All information contained in the proposal should remain CONFIDENTIAL until Governing Board award. This is in compliance with Arizona Administrative Code Rule R7-2-1045.B.

DESCRIPTION AND JUSTIFICATION:

RFP No. 13-16-17 Printing Services was issued to purchase for all District sites and departments, folders, banners, brochures, booklets, calendars, guides, bindery services, school newspapers and other printing needs as needed/if needed to augment what services the District Print Shop currently provides. Award recommendations were made by the Evaluation Committee using a weighted instrument for the specific evaluation criteria identified in the RFP. This is a multi-term contract beginning upon award with annual renewal options through June 30, 2017. The recommended bidders were determined to have submitted the proposals most advantageous to the District and the rates offered were deemed fair and reasonable. An Executive Summary and the department committee recommendations will be sent separately to the Governing Board for review, as information within the proposals is confidential until awarded.

Superintendent Goal Nos. 1, 2 and 3 are supported by this Printing Services Contract.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

Budget Certification (for use by Office of Financial Services only):

Various _____ District Budget

Date

_____ State/Federal Funds
 _____ Other
Budget Cost Budget Code
 Approx. \$80K/year

I certify that funds for this expenditure in the amount of \$ are available and may be:
 Authorized from current year budget
 Authorized with School Board approval
 Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing	8/2/2012
Name	Title
	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
<input type="checkbox"/> Confidentiality Statement

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET