



MEETING OF: August 14, 2012

TITLE: Annual Insight Maintenance Renewal for Passport Telecommunications Equipment - SY 2012-2013

ITEM #: 22

Information:

Study:

Action: X

PURPOSE:

Seeking approval for renewal of annual telecommunications/networking equipment maintenance contract through State of Arizona Contract ADSP012-024652.

DESCRIPTION AND JUSTIFICATION:

The Insight Maintenance Contract (attached to this BAI) is a routine annual agreement for maintenance services for TUSD's Passport Telecommunications Equipment. This equipment is vital in keeping the district's existing voice and data telecommunications network operational. The Passport equipment is quite old; this contract ensures that if the equipment fails or does not perform adequately, Insight or its subcontractors will repair or replace the faulty equipment. TUSD has exercised this agreement via state contract each year since the original equipment purchase.

The IT Infrastructure Modernization Initiative is addressing all of our telecommunications needs and will ultimately result in replacement of all Passport equipment. While the schedule for this replacement is not yet known, we do expect to be able to reduce the cost of this contract throughout the year and have arranged with the vendor to adjust pricing each quarter.

Therefore, approval of this contractual agreement with Insight for District Networking Equipment Service for 2012/2013 using Arizona State Contract ADSP012-024652 is requested. The State contract has been reviewed to ensure compliance with the Arizona procurement rules and regulations. All goods and services purchased are included in the District's Technology Plan.

Superintendent Goals no. 1 through 3 are supported by the purchase of these goods and services.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ - Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

M and O	District Budget
	State/Federal Funds
	Other
<u>Budget Cost</u>	<u>Budget Code</u>
\$296,344	

Budget Certification (for use by Office of
Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ _____ are available and may be:

Authorized from current year budget _____


Authorized with School Board approval _____

Code: _____ Fund: _____

INITIATOR(S):

Kevin Startt, Director of Purchasing		8/2/2012
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:	
Click to download	
	Insight Statement of Work

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM CONTINUATION SHEET