

**Tucson Unified School District No. 1
Governing Board Special Meeting
Board Room
Morrow Education Center
1010 East Tenth Street
Tucson, Arizona**

**April 29, 2014
5:00 p.m.**

MINUTES

Present:

Adelita S. Grijalva, President
Kristel Ann Foster, Clerk
Michael Hicks, Member
Cam Juárez, Member
Mark Stegeman, Member

Also Present:

Heliodoro T. Sánchez, Ed.D., Superintendent
Julie Tolleson, Lead Legal Counsel
Adrian Vega, Ed.D., Deputy Superintendent, Teaching and Learning
Yousef Awwad, Deputy Superintendent of Operations
Steven Holmes, Assistant Superintendent, Curriculum & Instruction
Abel Morado, Ed.D., Assistant Superintendent, Secondary Leadership
Terri Melendez, Interim Assistant Superintendent, Elementary/K-8 Leadership
Karla Soto, Chief Financial Officer
Candy Egbert, Chief Operations Officer, Engineering, Facilities and Planning
Damon Jackson, Chief Information Officer, Technology and Telecommunications Services
Jim Fish, Executive Director, Equity Intervention
Anna Maiden, Chief Human Resources Officer
Eugene Butler, Interim Executive Director, Exceptional Education
David Scott, Director, Accountability and Research
Nancy Woll, Legal Counsel
Herman House, Director, Interscholastics
Kevin Startt, Director, Purchasing
Jimmy Hart, Director, African American Studies
Cara Rene, Director, Communications and Media Relations
Jeff Coleman, Director, School Safety and Staff
Janna Acevedo, District Shepherd
Frances Banales, President, Tucson Education Association
Sylvia Lovegreen, Senior Staff Assistant II to the Governing Board
Michele Gutierrez, Senior Staff Assistant I to the Governing Board
Mary Alice Wallace, Director of Staff Services to the Governing Board
Laura Toenjes, Director of LEA (Local Education Agencies) and School Improvement,
Arizona Department of Education

ITEM

ACTION

SPECIAL MEETING CALLED TO ORDER – 5:02 p.m.

Board President Adelita Grijalva called the meeting to order.

ACTION ITEM

1. Schedule an executive meeting at this time to consider the following matters:
 - A. Legal Advice/Instruction to Attorney pursuant to A.R.S. §38-431.03(A)(3) and (A)(4)
 - 1) Fisher-Mendoza
 - 2) Audit Committee Requests
 - B. Personnel issues pursuant to A.R.S. §38-431.03 (A)(1); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 (A)(3) and (A)(4)
 - 1) Administrative appointments, reassignments and transfers

Cam Juárez moved, Kristel Foster seconded. Approved unanimously by voice vote.

SPECIAL MEETING RECESSED – 5:02 p.m.

SPECIAL MEETING RECONVENED – 6:20 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Student Allena Orozco.

INFORMATION ITEM

2. Superintendent's Report

Information only.

Dr. Sanchez recognized the following groups and persons. **[Details are available via the audio recording and attached to the agenda item posted on the web]** **Pima Community College** – Dr. Louis Albert, President, Shani Stewart Litz, Dr. Daisy Rodriguez-Pital and Geneva Escobedo; Pascua Yaqui Tribe – Francisco Munoz, Tribal Council Treasurer. **Mansfeld Middle School Chorus** – Tom Levario, Choral/General Music Director, Eileen Anderson, Christina Archer, Leanna Avitia, Genesis Baez Moran, Brittney Brackett, Troy Briggs, Mikailah Camano, Jacqueline Cabrera, Diana Cadena, Taylor Casillas, Kayla Chandler, Sophia Dunn,

ITEM

ACTION

INFORMATION ITEM (continued)

2. Superintendent's Report (continued)

Eryn Dye, Rayven Evans, Valyssa Flores, Trinity Furtado, Anthony George, Isabella Gonzalez, Rojina Khatri, Britney Lerma Contreras, Maya Leyva, Natalee Mercado, Allena Orozco, Angelica Ortiz, Crystal Ortiz Sanchez; Samantha Powell, Victoria Redondo, Eimonie Diamond Rivers, Araceli Romero, Charlotte Ronstadt, Brianna Sahagun, Amaris Sanchez, Danyel Thomas, Destiny Williams, Yalyssa Zermeno. **Tucson High Digital Media Competition** – Teacher Beth Slaine, Anthony Pool, Jacqueline Alvarez, Roman Soto, Natalie Marinos, Nathaniel Gallegos, Brisa Ocampo, Mia Garcia, Fernando Najera, Diego Rocha, Morgan Darby, Candra Villa. **Intel International Science and Engineering Fair representatives** – Meagan Bethel and Diego Aubert Vasquez from Tucson High and Kelsey Barter, Shelby Yuan and Stephen Yao from University High, and Teacher Margaret Wilch. **Southern Arizona Regional Science and Engineering Fair winners** – Morgan Maxwell: Teacher Rebecca Peralta, Aniza Cardenas Bravo, Dulce Castro Fierro, Zahaira Contreras Seleyandia, Yara Guevara, Hana Heras, Yezabelle Leal, Aliyah Morones, Nicole Oros Cruz, Ana Sofia Ramirez, Aileen Rosiles, Gael Ruiz Parra, Carlos Urias Nunez, Juliana Zarazua; Tucson High Magnet School: Teacher Margaret Wilch, Diego Aubert Vasquez, Meagan Bethel, Zachary Benz, Eric Carver, Craig Johnson, Allison Kath, Jasmine Lopez, Shania Pablo, Areilla Peskin-Owens, Lily Ptacek, Mette Story, Rowen Stokes, Cassidy Vernon, Jason Villegas; Pueblo High Magnet School: Teacher Dr. Andre Lettes, Maricela Bravo, Nawal Mohammad, Jezabel Meza, Salma Reyes-Flores, Ashley Parra, Anabel Vera; University High School: Teacher Pamela Tautz, Shelby Yuan, Stephen Yao, Kelsey Barter, Ashling Whelan, Rachel Fone, Itai Kreisler. Dr. Sanchez presented a two-minute trailer of the 30-minute recording of the **Superintendent's Student Advisory Council** meeting produced by students from the Pueblo Magnet High School's media program which was livestreamed and available on You Tube.

Because some members of the audience were waiting for the items on administrative appointments, Ms. Grijalva asked for a motion to move Action Items No. 7-17 up on the agenda.

Kristel Foster moved, Mark Stegeman seconded. Approved unanimously by voice vote.

ITEM

ACTION

ACTION ITEMS

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| <p>7. Administrative appointments, reassignments and transfers –
Principal, Bonillas Basic Curriculum Magnet School</p> <p>Dr. Sanchez recommended Jennifer Ambrosio for the position.</p> | <p>Kristel Foster moved, Cam Juárez seconded. Approved unanimously by voice vote.</p> |
| <p>8. Administrative appointments, reassignments and transfers –
Principal, Fruchthendler Elementary School</p> <p>Dr. Sanchez recommended Mary Anderson for the position.</p> | <p>Kristel Foster moved, Cam Juárez seconded. Approved 4-1 by voice vote. Mr. Hicks voted no.</p> |
| <p>9. Administrative appointments, reassignments and transfers –
Principal, Lawrence 3-8 School</p> <p>Dr. Sanchez recommended Ann Kobritz for the position.</p> | <p>Kristel Foster moved, Cam Juárez seconded. Approved Unanimously by voice vote.</p> |
| <p>10. Administrative appointments, reassignments and transfers –
Principal, Secrist Middle School</p> <p>Dr. Sanchez recommended R. David Montano for the position.</p> | <p>Michael Hicks moved, Cam Juárez seconded. Approved unanimously by voice vote.</p> |
| <p>11. Administrative appointments, reassignments and transfers –
Principal, Utterback Magnet Middle School</p> <p>Dr. Sanchez recommended Robin Dunbar for the position.</p> | <p>Cam Juárez moved, Kristel Foster seconded. Approved unanimously by voice vote.</p> |
| <p>12. Administrative appointments, reassignments and transfers –
Principal, Mary Meredith K-12 School.</p> <p>Dr. Sanchez recommended Theresa Tenace for the position.</p> | <p>Cam Juárez moved, Michael Hicks seconded. Approved unanimously by voice vote.</p> |

ITEM

ACTION

ACTION ITEMS (continued)

13. Administrative appointments, reassignments and transfers –
Principal, Hollinger K-8 School

Dr. Sanchez recommended Brian Lambert for the position.

Kristel Foster moved, Michael Hicks seconded. Approved unanimously by voice vote.

14. Administrative appointments, reassignments and transfers –
Principal, Mary Belle McCorkle Academy of Excellence K-8 School

Dr. Sanchez recommended Sandra Thiffault for the position.

Kristel Foster moved, Michael Hicks seconded. Approved unanimously by voice vote.

15. Administrative appointments, reassignments and transfers –
Principal, Wright Elementary School

Dr. Sanchez recommended Kristjan Laumets for the position.

Kristel Foster moved, Michael Hicks seconded. Approved unanimously by voice vote.

16. Administrative appointments, reassignments and transfers –
Principal, Gridley Middle School

Dr. Sanchez recommended David Davies for the position.

Cam Juárez moved, Michael Hicks seconded. Approved unanimously by voice vote.

17. Administrative appointments, reassignments and transfers –
Principal, Palo Verde Magnet High School

Dr. Sanchez recommended Eric Brock for the position.

Michael Hicks moved, Kristel Foster seconded. Approved unanimously by voice vote.

New appointees who were in attendance were congratulated by Dr. Sanchez and the Board Members, and a photograph taken. Dr. Sanchez stated that six of the new appointees are Leadership Academy graduates.

ITEM

ACTION

CALL TO THE AUDIENCE

Adelita Grijalva reviewed the rules and protocol for the Call to the Audience.

Following are the names of the individuals who spoke and the subject of their comments:

Rev. Elwood McDowell – African American Studies restructuring

Kent Johnson – Appreciation to Board for its service, positive direction of the District and gratitude for employment in TUSD

Lillian Fox – Loss of teachers and incompetent principals

Clarence Boykins – Restructuring Student Services

Betts Putnam-Hidalgo – Magnet Schools Promotion

INFORMATION ITEMS

3. Update on Partnership with the University of Virginia, Arizona Department of Education, and Tucson Unified School District Information only.

Dr. Sanchez introduced Janna Acevedo as the District Shepherd who will be working with the University of Virginia and the Arizona Department of Education and stated that TUSD is one of the large urban school districts in the nation working with their State Departments of Education to turn around and transform campuses. He commented on the partnership with TEA in this process. Dr. Vega updated the Board on the partnership using a Power Point presentation [posted with the agenda item on the web]. The purpose is to provide the opportunity for six campuses to become models of higher learning and improvement. Schools are Cavett Elementary, Johnson Primary, Lawrence Intermediate, Mission View Elementary and Catalina High Magnet School. Laura Toenjes, Director of LE and School Improvement, and John Black, Implementation Specialist with ADE made comments on the partnership as a model for what will be used in other districts in Arizona for school improvement. Dr. Vega commented on the Boot Camp he and Steve Holmes, Abel Morado and Teri Melendez attended during the Spring Break at the University of Virginia, and on other parts of the timeline for the project. Dr. Sanchez commented that the District is fully committed to the process on this effort and that he will participate in the professional development. Mr. Hicks and Mr. Juárez commented. Dr. Vega responded to Ms. Foster's inquiry regarding how the Danielson model will be incorporated and Dr. Sanchez clarified further.

ITEM

ACTION

INFORMATION ITEMS (continued)

4. Presentation of Curriculum Audit Findings

Information only.

Dr. Sanchez reviewed the lack of strategic plans for TUSD when he began as Superintendent and his request for a demographic study and curriculum and efficiency audits which the Board approved. He stated the results of the audits will be used in the formation of a five-year Strategic Plan which will be a road map for the District and incorporate the requirements for implementation of the Unitary Status Plan. He described work being done to design an aligned curriculum and working with the Arizona Department of Education on a shared management system for curriculum and also on a data analysis system for the curriculum. Personnel have been moved from the central office to campuses to improve success for students. He commented on the importance of the audits and confirmed that issues revealed by them would be addressed in public.

Dr. Poston presented an overview of the results of the five-month curriculum audit performed by Curriculum Management Systems using a Power Point presentation. [Presentation is attached to the agenda item posted on the web and details are available via the audio recording posted on the web.] The audit was begun in November 2013 with the final published report being available next week (first week in May 2014). It is recommended that the plan will be prepared for the Board by the middle of July. Usual recommendations after an audit are for wide and sweeping changes that usually take 5-7 years to fully implement, with the possibility of a follow-up audit to measure success, although it would not be performed by Curriculum Management Systems which would be viewed as a conflict of interest. After his introductory remarks, Dr. Poston presented information on the composition of the audit team; the process including interviews, document analysis, site observations and exploration of the connections with the district; and the results in a 492-page report including 20 major findings, ten major recommendations, 178 exhibits, 18 photographs, 53 recommended governance actions and 102 recommended administrative actions. The report looks at issues, needs, and unresolved problems that require amelioration without prejudice. He then presented the details of the curriculum audit results and recommendations.

Dr. Poston and Dr. Sanchez responded to comments and questions from Board Members Kristel Foster, Cam Juárez, Mark Stegeman, Michael Hicks and Adelita Grijalva.

ITEM

ACTION

INFORMATION ITEMS (continued)

5. Emergency Notification System Update

Information only.

Dr. Sanchez presented information on the new ParentLink system which will inform parents regarding major events as they happen. It is now fully available and the first piece on emergency notification will be rolled out tomorrow (April 30, 2014). Parents will be advised by phone when schools are locked down and also for special events at schools. Other forms of communication with parents and the public will be added later. He responded to Michael Hicks' inquiry on how people will be enrolled.

CONSENT AGENDA

Prior to consideration of the Consent Agenda, Dr. Sanchez provided information regarding item #6(i) – lease purchase energy performance contract. Yousef Awwad and Jim Burns responded to Michael Hicks' inquiry concerning how facilities were selected; Adelita Grijalva's inquiry concerning cost benefit; Cam Juárez' inquiry concerning motion-sensor switches and light fixtures; and Mark Stegeman's inquiry concerning the use of ARRA bonds. Dr. Sanchez provided further clarification that selection was based on the financial savings rather than geographic location of the facility, and on a long range plan for updating facilities. He also expressed his opinion on being fiscally responsible.

Dr. Sanchez recommended approval of the Consent Agenda as submitted.

- 6. a) Salaried Critical Need and Replacement Hires
- b) Hourly Critical Need and Replacement Hires
- c) Substitute New Hires
- d) Salaried Separations
- e) Hourly Separations
- f) Substitute Separations
- g) Requests for Leave of Absence for Certified Personnel
- h) Requests for Leave of Absence for Classified Personnel
- j) Lease Purchase of 23 Buses, with authorization for the Director of Purchasing to execute the lease

Kristel Foster moved approval of the Consent Agenda, Cam Juárez seconded.

Mark Stegeman made a substitute motion to approve the Consent Agenda minus Item 6(i), Michael Hicks seconded. Approved unanimously by voice vote.

ITEM

ACTION

CONSENT AGENDA (continued)

6. i) Lease Purchase Energy Performance Contract
Dr. Sanchez recommended approval as submitted.

Cam Juárez moved, Kristel Foster seconded. Approved 3-2 by roll call vote. Mr. Hicks and Dr. Stegeman voted no.

SPECIAL MEETING ADJOURNED – 10:05 p.m.

Approved this 12th day of August, 2014.

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE

By _____
Kristel Ann Foster, Clerk
Governing Board

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Minutes\04-29-14Special