

TUCSON UNIFIED SCHOOL DISTRICT
GOVERNING BOARD
AGENDA FOR SPECIAL MEETING*

TIME: July 28, 2015
4:30 p.m.

PLACE: Multipurpose Room
Duffy Community Center
5145 East Fifth Street
Tucson, Arizona 85711

In Attendance: Board Members Adelita S. Grijalva, President; Kristel Ann Foster, Clerk; Michael Hicks, Cam Juárez, and Mark Stegeman; Superintendent H.T. Sánchez, Ed.D.; and General Counsel Julie C. Tolleson. The complete attendance record is attached.

Details regarding presentations and discussions are available via agenda items and the audio and video recordings posted on the Governing Board page on the TUSD Internet at www.tusd1.org.

ACTION

4:30 p.m.

CALL MEETING TO ORDER – by Board President Adelita Grijalva

1. Schedule an executive meeting at this time to consider the following matters:
APPROVED. Moved: Juárez; Seconded: Foster. Passed Unanimously (Voice Vote).
 - A. Student matters pursuant to A.R.S. §§15-342, 15-521, and 15-843; A.R.S. §38-431.03 (A)(2) (consideration of records exempt by law from public inspection); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 Subsections (A)(3) and (A)(4)
 - 1) Failing Grade Reviews
 - 2) Application for Re-admission of Expelled Student

RECESS SPECIAL MEETING

RECONVENE SPECIAL MEETING – appx. 6:00 p.m.

Multipurpose Room
Duffy Community
Center
5145 E Fifth Street

6:00 p.m.

PLEDGE OF ALLEGIANCE – led by Jason Freed, Tucson Education Association President.

INFORMATION ITEMS

2. FY15 Budget Update **INFORMATION ONLY.** Dr. Sánchez and Karla Soto provided the update and responded to inquiries. Board members commenting and/or asking questions were Kristel Ann Foster and Mark Stegeman.

Dr. Sánchez recommended addressing Item #4 before Item #3. Moved: Juárez; Seconded: Stegeman; Passed Unanimously (Voice Vote).

4. 2015-2016 Tax Rate **INFORMATION ONLY**. Karla Soto provided information.
3. Report on White House Convening on Supportive School Climates and Student Discipline **INFORMATION ONLY**. Dr. Sánchez, Julie C. Tolleson and Martha Taylor presented the report. Board members commenting and/or asking questions were Adelita S. Grijalva, Cam Juárez and Kristel Ann Foster.
5. Update on the Synergy Student Information System (SSIS) **INFORMATION ONLY**. Dr. Sánchez, Scott Morrison and Andrew Agnew provided the update and responded to inquiries. Board members commenting and/or asking questions were Cam Juárez, Kristel Ann Foster, Mark Stegeman and Adelita S. Grijalva.

STUDY ITEM

6. Workshop – Refinement of Board Member Rights and Responsibilities **STUDIED ONLY**. Dr. Sánchez facilitated the discussion.

RECESS SPECIAL MEETING 7:54 p.m.

RECONVENE SPECIAL MEETING 8:05 p.m.

6. Workshop – Refinement of Board Member Rights and Responsibilities (continued) Board members participating were Kristel Ann Foster, Adelita S. Grijalva, Michael Hicks, Cam Juárez and Mark Stegeman. The notes from the discussion of Sections A and B are attached. Sections C, D and E will be addressed at the August 25 Special Board Meeting.

10:00 p.m. ADJOURNMENT

ADJOURNMENT

- One or more Governing Board members will/may participate by telephonic or video communications.
- Names and details, including available support documents, may be obtained during regular business hours at the TUSD Governing Board Office.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Translations/Interpretations Services at 225-4672. Requests should be made as early as possible to arrange the accommodation.
- Upon request, TUSD will provide a certified interpreter to interpret Governing Board meetings whenever possible. Please contact Translations/Interpretations Services at 225-4672 at least 72 hours prior to the event. Every effort will be made to honor requests for interpretation services made with less than 72 hours' notice.
- Previa petición, TUSD proporcionará un intérprete certificado para interpretar la agenda de las reuniones de la Mesa Directiva o de proporcionar los servicios de interpretación en la reuniones de la Mesa Directiva cuando sea posible. Favor de contactar los Servicios de Traducción/Interpretación al teléfono 225-4672 cuando menos 72 horas antes del evento. Se hará todo lo posible para proporcionar los servicios de interpretación realizados con menos de 72 horas de anticipación.
- If authorized by a majority vote of the members of the Governing Board, any matter on the open meeting agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The executive session will be held immediately after the vote and will not be open to the public.

Record of Attendance

Present:	Adelita S. Grijalva Kristel Ann Foster Michael Hicks Cam Juárez Mark Stegeman	President Clerk Member (left after Executive Session for work emergency and returned at 7:09 p.m.) Member Member
Also Present Senior Leadership:	H. T. Sánchez, Ed.D. Julie C. Tolleson Adrian Vega, Ed.D. Abel Morado, Ed.D. Ana Gallegos Gene Butler Scott Morrison Anna Maiden Karla Soto Stuart Duncan	Superintendent General Counsel Deputy Superintendent, Teaching and Learning Assistant Superintendent, Secondary Leadership Assistant Superintendent, Elementary/K-8 Leadership Assistant Superintendent, Student Services Chief Information Officer, Technology and Telecommunications Services Chief Human Resources Officer Chief Financial Officer Chief Operations Officer
Administrative Staff:	Jeff Coleman + Staff Stefanie Boe Holly Colonna Herman House Michael Konrad Martha Taylor Charles McCollum Andrew Agnew	Director, School Safety Director, Communications/Media Relations Director, Guidance and Counseling Director, Secondary Schools and Interscholastics Director, Middle School Leadership Senior Director, Desegregation Compliance Interim Director, Career & Technical Education and Sponsor, Superintendent's Student Advisory Council Senior Research Project Manager, Technology Services
Support Staff:	Mary Alice Wallace Sylvia L. Lovegreen Michele C. Gutierrez Nicholas Roman Gene Armstrong Mary Canty Miguel Carrion	Director of Staff Services to the Governing Board Senior Staff Assistant II to the Governing Board Senior Staff Assistant I to the Governing Board Administrative Assistant, Superintendent's Office Technical Support Specialist II, Technology Services District Video Producer Video Technician
Employee Group Representatives:	Jason Freed	President, Tucson Education Association
Media:	Alexis Huicochea Channel 9	<u>Arizona Daily Star</u>

There were approximately 10+ people in the audience.

Adelita S. Grijalva presided and called the meeting to order at 4:30 p.m.

Meeting recessed at 4:30 p.m. and reconvened at 6:01 p.m.

Meeting recessed at 7:54 p.m. and reconvened at 8:05 p.m.

Meeting adjourned at 9:22 p.m.

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Approved this 11th day of August, 2015.

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE

By _____
Kristel Ann Foster, Clerk
Governing Board

Board Member Communications

A. *Communication Among Board Members*

1. Communication among Board Members should focus on issues, not personalities.

Board Member	Like	Dislike	Recommendation
Foster	- Agree	-	-Wording: specify. More objective.
Grijalva	-Agree	-	-
Hicks	-Good statement.	-	-
Juarez	-	-	-Enforcement?
Stegeman	-Agree	-	-

2. Communication among Board Members should be solution oriented.

Board Member	Like	Dislike	Recommendation
Foster	-Agreed.	-	-
Grijalva	-Agreed.	-	-Subjective.
Hicks	-Agreed.	-	-Mindful of stakeholders.
Juarez	-Agreed.	-	-
Stegeman	-Agreed.	-	-Defining problems

3. Communication among Board Members should be professional, respectful and responsible.

Board Member	Like	Dislike	Recommendation
Foster	-Agreed.	-	-Feedback respected during discussion.
Grijalva	-Agreed.	-	-Be mindful of perception.
Hicks	-Agreed.	-	-
Juarez	-Agreed.	-	-Respect during disagreements. Stay true to statements. Accountability?
Stegeman	-Agreed w/ professional, respectful	-'Responsible' is too vague.	-Include 'accurate'.

4. Communication among Board Members shall adhere to Board Policy BCA – Board Ethics.

Board Member	Like	Dislike	Recommendation
Foster	-Agreed.	-	-Issues w/ disagreement over language.
Grijalva	-Agreed.	-	-Progress.
Hicks	-Agreed.	-‘Shall’.	-Change to ‘should’ or ‘will’.
Juarez	-	-	- Consensus is important. Accepting the end result. Language to address encouragement/enforcement.
Stegeman	-	-Process.	- Consensus -driven process. Synthesize BCA, BDAA.

5. Communication among Board Members shall comply with all applicable laws.

Board Member	Like	Dislike	Recommendation
Foster	-Agreed.	-	-Enforcement.
Grijalva	-Agreed.	-	-
Hicks	-Agreed.	-	-
Juarez	-Agreed.	-	-
Stegeman	-Agreed.	-	-

6. Communication among Board Members should be for the purpose of seeking clarity *to build consensus to elevate the District’s reputation and standing in the community.* as opposed to any individual Board Member seeking to elevate his/her position above another at the expense of the Board’s or District’s reputation.

Board Member	Like	Dislike	Recommendation
Foster	-Agreed (to full statement).	-	-
Grijalva	-Agreed, but...	-	-Add ‘for informed votes’.
Hicks	-Agreed, but...	-	-Remove second part.
Juarez	-Agreed, but...	-Focused statement.	- “
Stegeman	-Agreed, but...	-	-Add ‘and consensus’.

B. Board Member Communication with the Superintendent

1. Board Members who have a question pertaining to a pending Board action/study item shall communicate with the Superintendent using the Request for Information process as cited in Board Policy BBAA.

(HTS: Add scenarios for which method to use; general guidelines.)

Board Member	Like	Dislike	Recommendation
Foster	-Agreed.	-	-Alternative methods of requesting info. 1:1 or all?
Grijalva	-Agreed.	-	-Be cognizant of availability of info.
Hicks	-Agreed.	-	-
Juarez	-	-	-Which process to use?
Stegeman	-Agreed.	-	-

2. Board Members who have general questions should call *(or text)* the Superintendent for immediate responses.

(Follow-up with email? Social media?)

(Ex: Athletics, staff retiring, teacher support, events)

Board Member	Like	Dislike	Recommendation
Foster	-Agreed.	-	-
Grijalva	-Agreed.	-	-
Hicks	-Agreed.	-	-Texting.
Juarez	-Agreed.	-	-Constituent concerns.
Stegeman	-Agreed (confidential matters)	-	-In writing, when practical.

3. Board Members may ask general questions *about the Board agenda or the District* during one-on-one meetings with the Superintendent.

Board Member	Like	Dislike	Recommendation
Foster	-Agreed, but...	-	-1:1 specifically for agenda.
Grijalva	-Agreed.	-	-Topics that might be future BAI's.
Hicks	-Agreed.	-	-
Juarez	-Agreed.	-	-
Stegeman	-Agreed.	-	-

4. At no time should the Superintendent promise an individual Board Member a given action, and at no time should a Board Member individually direct the Superintendent. *(...Supt and Board Member engage in a quid pro quo interaction...)*

The Superintendent shall obtain Board direction only when the Board acts in quorum during a posted ~~open~~ meeting in accordance with the Open Meeting Law and Governing Board policy BBAA.

Board Member	Like	Dislike	Recommendation
Foster	-Agreed.	-	-
Grijalva	-Agreed.	-	-Informative, not directive.
Hicks	-Agreed.	-	-
Juarez	-Agreed.	-	-
Stegeman	-Agreed, concerning direction.	-‘Promise’.	-

5. Communication between the Board and Superintendent shall be professional, *courteous and respectful at all times.*

Board Member	Like	Dislike	Recommendation
Foster	-Agreed.	-	-Personal accountability.
Grijalva	-	-	-Common understanding of ‘professional’.
Hicks	-Agreed.	-	-
Juarez	-	-	- Personal accountability.
Stegeman	-Agreed, on professional language.	-Policy BCA	-

6. All written communication between the Board and Superintendent is subject to the Arizona Public Records laws and shall be available to the public, unless expressly made confidential by law.

Board Member	Like	Dislike	Recommendation
Foster	-Agreed.	-	-
Grijalva	-Agreed.	-	-
Hicks	-Agreed.	-	-
Juarez	-Agreed. (Confidentiality=Exec)	-	-
Stegeman	-Agreed.	-	-

C. Board Member-Principal Communication.

1. A Board Member who would like to visit a campus shall contact the Superintendent to schedule a campus visit.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

2. The Superintendent shall notify the Campus Principal to ensure the visit will not result in an impediment to the daily operations of the school.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

3. Should such an impediment be identified, the Superintendent shall notify the Board Member and seek to reschedule the visit.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

4. Should a Board Member visit a campus without scheduling the visit with the Superintendent, the Campus Principal shall continue with his/her scheduled day after politely notifying the Board Member.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

5. The Campus Principal shall notify the Superintendent of any unscheduled visits, so the Superintendent can work with the Board Member to properly schedule a visit.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

6. When a Board Member visits a campus, the Board Member shall sign in and out and shall wear District issued identification.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

7. A Board Member who visits a campus shall refrain from asking a Campus Principal questions that may place the Campus Principal in a difficult situation with his/her supervisors.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

8. A Board Member who visits with a Campus Principal shall refrain from making negative comments about the Campus Principal, his/her peers, his/her supervisors, parents, teachers, or students.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

9. A Board Member shall refrain from directing the work of a Campus Principal.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

10. A Board Member shall refrain from making promises to a Campus Principal.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

11. A Board Member shall be aware of personal boundaries with Campus Principals.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

12. A Board Member shall refrain from disrupting the educational process.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

13. A Board Member shall not seek or communicate confidential information that is not otherwise available to members of the public.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-

Juarez	-	-	-
Stegeman	-	-	-

D. Board Member-Central Leadership Communication

1. A Board Member inquiring about specific information under the purview of a Central Office Administrator shall notify the Superintendent.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

2. The Superintendent shall acquire information or meet with the Board Member and the Central Office Administrator to address the Board Member's questions.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

3. A Central Office Administrator approached by a Board Member shall be polite in reminding the Board Member to schedule a visit with the Superintendent.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

4. A Board Member who visits with a Central Office Administrator shall refrain from making negative comments about the Central Office Administrator, his/her peers, his/her supervisors, and his/her direct reports.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-

Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

5. A Board Member shall refrain from directing the work of a Central Office Administrator.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

6. A Board Member shall refrain from making promises to a Central Office Administrator.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

7. A Board Member shall be aware of personal boundaries with a Central Office Administrator.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

8. A Board Member shall not seek or communicate confidential information that is not otherwise available to members of the public.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-

Stegeman	-	-	-
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E. Board and Media Communication

1. A Board Member shall not represent his/her opinion as that of the Board outside of a formal vote in open session.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

2. A Board Member must be cognizant of the Open Meeting Laws, public records laws, and laws requiring confidentiality of certain information and avoid any potential violations of the those laws when interacting via social media.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

3. A Board Member should direct media to communicate with the Superintendent to address matters specific to the administration of the District.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

4. A Board Member should not post content on social media that may inaccurately portray facts regarding the District or substitutes facts with conjecture.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

- 5. A Board Member should remain professional interacting with all media as Board Members encapsulate the highest level of leadership in the District.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-