



MEETING OF: August 11, 2015

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TITLE: Approve Request for Proposal (RFP) 16-33-B20 Stop Loss Insurance

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ITEM #: 15

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Information:

Study:

Action: X

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PURPOSE:

To award RFP No. 16-33-B20, Stop Loss Insurance for Medical Claims. All information contained in the proposal file must remain CONFIDENTIAL until Governing Board award.

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DESCRIPTION AND JUSTIFICATION:

RFP No. 16-33-B20 was issued to procure Stop Loss Insurance for Medical Claims for the District. The District will enter into a contract for these services beginning benefit year September 1, 2015 until August 31, 2016, with a possibility of four (4) annual renewals, for a total contract period not to exceed five (5) years, August 31, 2020. The recommended offeror was determined to have submitted a proposal most advantageous to the District and pricing offered was deemed fair and reasonable.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposal is confidential until award.

The Notice of Request for Proposal was sent to 267 vendors through AZPurchasing. Four (4) vendors responded with offers and forty-three (43) no bids were received through AZPurchasing.

Anna Maiden, Chief Human Resource Officer and Renee LeChance, Benefits Manager will be present at the Board Meeting to answer questions regarding District Benefits.

Kevin Startt, Director of Purchasing, will be present at the Board Meeting to answer questions regarding the procurement process.

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BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ-Purchasing Procedures.

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LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

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Legal Advisor Signature (if applicable)

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BUDGET CONSIDERATIONS:

X	District Budget
	State/Federal Funds
	Other
<u>Budget Cost</u>	<u>Budget Code</u>
\$160K per year	

Budget Certification (for use by Office of Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget


Authorized with School Board approval

Code:      Fund:

INITIATOR(S):

Jacqueline Posey, Procurement Specialist	7/30/15
Name	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 <a href="#">Confidentiality Statement</a>