A Student Code of Conduct (entitled Guidelines for Student Rights and Responsibilities), describing this policy and the disciplinary procedures utilized by the District shall be made available to all students and their parent(s)/guardian(s) as required by A.R.S. §15-843. All disciplinary actions shall be in accordance with these Guidelines for Student Rights and Responsibilities which are incorporated herein by reference.

The Guidelines for Student Rights and Responsibilities are in force during regular school hours, while being transported on the school bus, and at times and places where appropriate school administrators have jurisdiction over students, including, but not necessarily limited to school-sponsored events, field trips, athletic functions, going to and from school and other activities. Additionally, the principal is authorized to take administrative action when a student’s misconduct away from school has a detrimental effect on the other students or the orderly educational process.

The Superintendent shall recommend policies and develop procedures for the discipline of students that comply with A.R.S. §15-843. The Superintendent is responsible for establishing administrative regulations that set forth the discipline process including the process for hearing and appealing long-term suspensions or expulsions and for ensuring appropriate staff training on these procedures.

These policies, procedures, and administrative regulations will apply to all students traveling to, attending, and returning from school, and while visiting another school or at a school-sanctioned activity and may be imposed if the student’s behavior affects the school order. To ensure fairness, a student whose conduct may warrant discipline, suspension or expulsion will be provided due process as required by law—when suspension or expulsion is involved, notice, hearing, and appeal procedures shall conform to applicable legal requirements. The discipline, suspension and expulsion of pupils shall not be based on disability, race, color, religion/religious beliefs, sex, sexual orientation, gender identity or expression, age, or national origin or ancestry.

The District is committed to monitoring discipline data regularly and frequently to assess whether disciplinary actions are occurring in ways that may appear to be discriminatory. In such cases, the District is committed to investigating the underlying facts and, where necessary, to taking appropriate corrective action up to and including disciplinary action for District personnel when warranted. The discipline, suspension and expulsion of pupils shall not
be based on disability, race, color, religion/religious beliefs, sex, sexual orientation, gender
identity or expression, age, or national origin or ancestry.

Information concerning a student’s disciplinary record will be held in the strictest confidence.
Disciplinary actions taken will be recorded in an administrative log, and all types of
suspensions or expulsions will be recorded in a separate file for each student.

Student Code of Conduct

A Student Code of Conduct (entitled Guidelines for Student Rights and Responsibilities),
describing this policy and the disciplinary regulations and procedures utilized by the District
shall be made available to all students and their parent(s)/guardian(s). The principal of each
school shall ensure that all rules pertaining to the discipline, suspension and expulsion of
pupils are communicated to students at the beginning of each school year, and to transfer
students at the time of their enrollment in the school, as required by A.R.S. §15-843. All
disciplinary actions shall be in accordance with these Guidelines for Student Rights and
Responsibilities which are incorporated herein by reference.

The Guidelines for Student Rights and Responsibilities are in force during regular school
hours, while being transported on the school bus, and at times and places where appropriate
school administrators have jurisdiction over students, including, but not necessarily limited to
school-sponsored events, field trips, athletic functions, going to and from school and other
activities. Additionally, the principal is authorized to take administrative action when a
student’s misconduct away from school has a detrimental effect on the other students or on the
orderly educational process.

Behavior Management and Discipline of Students with Special Needs

Because the Individuals with Disabilities Education Act (IDEA) requires additional procedural
safeguards, all district personnel administering discipline to students will always follow
discipline procedures for students with disabilities when dealing with a student in the
exceptional education programs or Section 504. (See Guidelines for Student Rights and
Responsibilities and the Section 504 and Exceptional Education Procedures Manuals.)

Temporary Removal of Students

Teachers are authorized to temporarily remove a student from a class. A teacher may
temporarily remove a student to the principal, or to a person designated by the school
administrator, in accord with:

- Rules established for the referral of students,
- The conditions of A.R.S. §15-841 when applicable.
Exclusionary Consequences

An Exclusionary Consequence is any disciplinary consequence that remove a student from classroom instruction, including, but not limited to, in-school suspension, and out-of-school suspension, placement in an alternative setting or program, and expulsion.

In accordance with the Guidelines for Student Rights and Responsibilities, a variety of graduated positive behavior techniques shall be used with the aim of preventing students from being excluded for any amount of time from the classroom or school.

For all but the most severe offenses (Level 4 and 5 offenses in the Guidelines for Student Rights and Responsibilities), the District shall limit Exclusionary Consequences to instances in which student misbehavior is ongoing and escalating, and the District has first attempted and documented appropriate interventions. A Temporary Removal, as described above, does not constitute an Exclusionary Consequence.

The following school officials have the authority to suspend the student from school in order to enforce acceptable standards of conduct. The Superintendent, Assistant Superintendents, Principals, Assistant Principals and Principal Designees are authorized to suspend students.

**All suspensions shall be reported within five days to the Governing Board.**

Expulsion

Expulsion is the permanent withdrawal of the privilege of attending any school in the district unless the Governing Board reinstates the student's privilege to attend school in the district. Only the Governing Board may expel a student.

**Threatened an Educational Institution**

Threatened an educational institution means to interfere with or disrupt an educational institution as found in A.R.S. 15-841 and 13-2911. A student who is determined to have threatened an educational institution shall be expelled from school for at least one (1) year except that the District may modify this expulsion requirement for a pupil on a case-by-case basis and may reassign a pupil subject to expulsion to an alternative education program if the pupil participates in mediation, community service, restitution or other programs in which the pupil takes responsibility for the results of the threat. The District may require the student’s parent(s) to participate in mediation, community service, restitution or other programs with the student as a condition to the reassignment of the pupil to an alternative education program.

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