



## FOOD SERVICES DEPARTMENT

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**TO:** Kevin Startt, Director of Purchasing

**FR:** Patricia K. Bowers, Purchasing Manager

**RE:** Executive Summary – Invitation for Bid No. 18-36-19  
Shelf Stable Fruits and Vegetables

**Date:** July 25, 2017

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**Dept.:** Food Services

**Date Issued:** 07/02/17

**Pre-Bid Meeting Date:** NA

**Bid Due Date:** 07/17/17

**No. of Responses Received:** Eight (8) Bid Responses, Seventeen (17) No Bid Responses, One-hundred (130) vendors downloaded the documents from [azPuchasing.org](http://azPuchasing.org)

### BACKGROUND:

- A. The purpose of this 12 month line item IFB is to solicit and award contracts to the least number of vendors determined necessary, which are lowest cost and responsive and responsible, to supply shelf stable fruits and vegetables, in order to meet the needs of the District.
- B. Pre- approved brands have been analyzed for nutritional contribution to the meal pattern, as mandated by the USD and student tested and student approved.

### EVALUATION:

- A. Please see analysis in the attached Bid Comparison abstract. This is a line – item bid. Each awardee is indicated by line item. Additional notations may be included by line and sample requests will be made for items that do not have approval documentation, yet were presented with aggressive pricing.
- B. It has been further analyzed that by awarding this IFB by line item, to multiple vendors, in lieu of awarding all items to one vendor, will save the District financial resources.
- C. Contract estimated expenditure of IFB: \$ 547,100.00

### AWARD RECOMMENDATION:

I attest that the evaluation process was conducted in accordance with Arizona Administrative Code R2-7-Part B, Competitive Sealed Bidding, and all applicable Tucson Unified School District rules and regulations.

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Kevin Startt  
Director of Purchasing