



*Tucson Unified School District*

## **Unitary Status Plan Distribution and Training Plan**

### **I. USP LANGUAGE**

The District shall develop a plan to ensure that all administrators and certificated staff are provided with copies of this Order and are trained on its elements and requirements prior to the commencement of the 2013-2014 school year. **(IV.J.1.)**

### **II. OVERVIEW**

The purpose of USP Training Plan is to ensure that all administrators and certificated staff are provided with copies of the Unitary Status Plan and trained on its elements and requirements.

### **III. DISTRIBUTION OF THE UNITARY STATUS PLAN**

All administrators and certificated staff will receive copies of the Unitary Status Plan electronically on or before August 1, 2013.

### **IV. TRAINING**

Training on the elements and requirements of the Unitary Status Plan will begin on August 1, 2013, for all current administrators and certificated staff. The training will be online. Training for current staff will continue through the end of the first quarter.

It will be the responsibility of Human Resources and the staff member's immediate supervisor to inform all administrators and certificated staff hired after August 1, 2013, of this requirement.

### **V. MONITORING**

Curriculum, Instruction and Professional Development will monitor the completion status of the training. Administrators and certificated staff who have not completed the training by the end of August will receive an electronic reminder informing them of this fact. The staff's immediate supervisor will be included on the reminder.