

Board Member Communications

A. *Communication Among Board Members*

1. Communication among Board Members should focus on issues, not personalities.
2. Communication among Board Members should be solution oriented.
3. Communication among Board Members should be professional, respectful and responsible.
4. Communication among Board Members shall adhere to Board Policy BCA – Board Ethics.
5. Communication among Board Members shall comply with all applicable laws.
6. Communication among Board Members should be for the purpose of seeking clarity as opposed to any individual Board Member seeking to elevate his/her position above another at the expense of the Board's or District's reputation.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

B. Board Member Communication with the Superintendent

1. Board Members who have a question pertaining to a pending Board action/study item shall communicate with the Superintendent using the Request for Information process as cited in Board Policy BBAA.
2. Board Members who have general questions should call the Superintendent for immediate responses.
3. Board Members who have general questions can also ask such during one-on-one meetings with the Superintendent.
4. At no time should the Superintendent promise an individual Board Member a given action, and at no time should a Board Member individually direct the Superintendent. The Superintendent shall obtain Board direction only when the Board acts in quorum during a posted open meeting in accordance with the Open Meeting Law and Governing Board policy BBAA.
5. Communication between the Board and Superintendent shall be professional and adhere to Board Policy BCA - Board Ethics.
6. All written communication between the Board and Superintendent is subject to the Arizona Public Records laws and shall be available to the public, unless expressly made confidential by law.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

C. Board Member-Principal Communication.

1. A Board Member who would like to visit a campus shall contact the Superintendent to schedule a campus visit.
2. The Superintendent shall notify the Campus Principal to ensure the visit will not result in an impediment to the daily operations of the school.
3. Should such an impediment be identified, the Superintendent shall notify the Board Member and seek to reschedule the visit.
4. Should a Board Member visit a campus without scheduling the visit with the Superintendent, the Campus Principal shall continue with his/her scheduled day after politely notifying the Board Member.
5. The Campus Principal shall notify the Superintendent of any unscheduled visits, so the Superintendent can work with the Board Member to properly schedule a visit.
6. When a Board Member visits a campus, the Board Member shall sign in and out and shall wear District issued identification.
7. A Board Member who visits a campus shall refrain from asking a Campus Principal questions that may place the Campus Principal in a difficult situation with his/her supervisors.
8. A Board Member who visits with a Campus Principal shall refrain from making negative comments about the Campus Principal, his/her peers, his/her supervisors, parents, teachers, or students.
9. A Board Member shall refrain from directing the work of a Campus Principal.
10. A Board Member shall refrain from making promises to a Campus Principal.
11. A Board Member shall be aware of personal boundaries with Campus Principals.
12. A Board Member shall refrain from disrupting the educational process.
13. A Board Member shall not seek or communicate confidential information that is not otherwise available to members of the public.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

D. Board Member-Central Leadership Communication

1. A Board Member inquiring about specific information under the purview of a Central Office Administrator shall notify the Superintendent.
2. The Superintendent shall acquire information or meet with the Board Member and the Central Office Administrator to address the Board Member's questions.
3. A Central Office Administrator approached by a Board Member shall be polite in reminding the Board Member to schedule a visit with the Superintendent.
4. A Board Member who visits with a Central Office Administrator shall refrain from making negative comments about the Central Office Administrator, his/her peers, his/her supervisors, and his/her direct reports.
5. A Board Member shall refrain from directing the work of a Central Office Administrator.
6. A Board Member shall refrain from making promises to a Central Office Administrator.
7. A Board Member shall be aware of personal boundaries with a Central Office Administrator.
8. A Board Member shall not seek or communicate confidential information that is not otherwise available to members of the public.

Board Member	Like	Dislike	Recommendation
Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-

E. Board and Media Communication

1. A Board Member shall not represent his/her opinion as that of the Board outside of a formal vote in open session.
2. A Board Member must be cognizant of the Open Meeting Laws, public records laws, and laws requiring confidentiality of certain information and avoid any potential violations of the those laws when interacting via social media.
3. A Board Member should direct media to communicate with the Superintendent to address matters specific to the administration of the District.
4. A Board Member should not post content on social media that may inaccurately portray facts regarding the District or substitutes facts with conjecture.
5. A Board Member should remain professional interacting with all media as Board Members encapsulate the highest level of leadership in the District.

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Foster	-	-	-
Grijalva	-	-	-
Hicks	-	-	-
Juarez	-	-	-
Stegeman	-	-	-