

**Tucson Unified School District No. 1
Governing Board Regular Meeting
Board Room, Morrow Education Center
1010 East Tenth Street
Tucson, Arizona 85719**

**September 9, 2014
5:00 p.m.**

MINUTES

Present:

Adelita S. Grijalva, President
Kristel Ann Foster, Clerk
Michael Hicks, Member
Cam Juárez, Member
Mark Stegeman, Member
Michelle Howard, Superintendent's Student Advisory Council President

Also Present:

Heliodoro T. Sánchez, Ed.D., Superintendent
Julie Tolleson, Lead Legal Counsel
Adrian Vega, Ed.D., Deputy Superintendent for Teaching and Learning
Yousef Awwad, Deputy Superintendent for Operations
Steven Holmes, Assistant Superintendent, Curriculum & Instruction
Ana Gallegos, Assistant Superintendent, Elementary & K-8 Leadership
Abel Morado, Ed.D., Assistant Superintendent, Secondary School Leadership
Eugene Butler, Assistant Superintendent, Student Services
Karla Soto, Chief Financial Officer
Stuart Duncan, Chief Operations Officer, Engineering, Facilities and Planning
Damon Jackson, Chief Information Officer, Technology and Telecommunications Services
Anna Maiden, Chief Human Resources Officer
Scott Morrison, Director, Project Management
Kevin Startt, Director, Purchasing
Jeff Coleman, Director, School Safety
Shirley McKechnie-Sokol, Director, Food Services
Gene Armstrong, Technical Support Specialist II, Technology Services
Jes Ruvalcaba, Graphic Designer, Communications
Mary Alice Wallace, Director of Staff Services to the Governing Board
Sylvia Lovegreen, Senior Staff Assistant II to the Governing Board
Nicolas Roman, Administrative Assistant, Superintendent's Office
Frances Banales, President, Tucson Education Association
Dan Ireland, Vice President, Tucson Education Association
Pam Francis, Executive Director, Education Enrichment Foundation
Nicholas Clement, former Superintendent, Flowing Wells Unified School District
Alexis Huicochea, [Arizona Daily Star](#)
TV/Channel(s) 11, 13

REGULAR MEETING CALLED TO ORDER – 5:00 p.m.

No action required.

ITEM

ACTION

ACTION ITEM

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| <p>1. Schedule an executive meeting at this time to consider the following matters:</p> <p>A. Personnel issues pursuant to A.R.S. §38-431.03 (A)(1); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 (A)(3) and (A)(4)</p> <p style="margin-left: 40px;">1) Administrative appointments, reassignments and transfers</p> <p style="margin-left: 40px;">2) Personnel Matters</p> <p>B. Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property pursuant to A.R.S. §38-431.03 Subsection (A)(7)</p> <p style="margin-left: 40px;">1) Fort Lowell</p> | <p>Cam Juárez moved approval, Kristel Foster seconded. Approved 4-0 in a voice vote. Michael Hicks was not present for the vote.</p> |
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RECESS REGULAR MEETING – 5:00 p.m.

RECONVENE REGULAR MEETING – 6:16 p.m.

PLEDGE OF ALLEGIANCE

Jenny and Henry, students from Alice Vail Middle School, led the Pledge of Allegiance.

No action required.

INFORMATION ITEMS

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| <p>2. Superintendent’s Student Advisory Council (SSAC) Report [Details are available through the audio recording posted on the web and attached to the agenda item posted on the web]</p> | <p>Information only.</p> |
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SSAC President Michelle Howard presented the report containing the activities of the Student Advisory Council.

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| <p>3. Superintendent’s Report [Details are available through the audio recording posted on the web and attached to the agenda item posted on the web]</p> | <p>Information only.</p> |
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Dr. Sanchez recognized the following persons: **Myleesa Truitt**, a Pueblo student, who commented on her trip to China; she was accompanied by principal Augustine Romero and her mother.

ITEM

ACTION

INFORMATION ITEMS (continued)

3. Superintendent's Report (continued) [Details are available through the audio recording posted on the web and attached to the agenda item posted on the web]

Diana Kerfoot and **Kevin Oster**, members of the TUSD Purchasing staff. **Brenda Dickason**, Safford 7th grade Science teacher, accompanied by principal Steven Gabaldon; Ms. Dickason commented on her environment studies and Mr. Hicks commented. **Cindy Barnett**, Marshall Elementary second grade teacher, accompanied by principal Christopher Loya. The following Schools and Principals were recognized upon the gains made in student achievement: **Banks** (Tom Melendez, teacher); **Borman** (Kathy Sisler); **Carrillo** (Lori Conner); **Cholla** (Frank Armenta); **Davidson** (Sheila Govern); **Dodge** (Daniel Schullter); **Drachman** (Jesus Celaya); **Kellond** (Deanna Harris and Scott Hagerman); **Lineweaver** (Lisa McCorkle and Mary Anderson); **Marshall** (Christopher Loya); **Mission View** (Meg Cota); **Palo Verde** (Eric Brock and Janna Acevedo); **Sabino** (Matt Munger); **Sam Hughes** (Janet Jordan); **Sewell** (Robert Jewett and Kerry Vargas); **Soleng Tom** (Oscar Dotson); **Tolson** (Ryan Wilson); **University** (Dean Packard); **Vail** (Theresa Leal-Holmes); and **Vesey** (Anna Warmbrand).

Board members congratulated the honorees and photographs were taken.

Dr. Sanchez recognized **Yousef Awwad** as the new Chief Financial Officer in Portland, Oregon, and expressed appreciation for his contributions to TUSD.

As a final statement, he announced a contingency agreement with employee groups that funds received from a court settlement will be analyzed for use to provide retention incentives.

Ms. Grijalva announced that a request had been made to address agenda item 12 at this time.

Mark Stegeman moved approval, Kristel Foster seconded. Approved unanimously in a voice vote.

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ACTION

ACTION ITEMS

12. Proclamation: *Legendary Teacher Day in Tucson Unified School District – September 25, 2014*

Kristel Foster moved approval, Cam Juárez seconded. Approved unanimously in a voice vote.

Dr. Sanchez introduced Dr. Nicholas Clement, as the author of *How to Catch a Swamp Frog*, to discuss *Legendary Teacher Day*. Dr. Clement commented on his retirement from the superintendency of Flowing Wells, his reflection on the teachers who influenced his life, and his efforts to promote appreciation for legendary teachers through a website www.legendaryteacher.com.

Kristel Foster read the Proclamation in the form of a motion.

Mr. Juárez acknowledged his second grade teachers, and Ms. Grijalva acknowledged her third grade teacher at Hollinger, Hope Lara, her Chemistry teacher John Hess, and her seventh grade teacher at Wakefield, Gloria Barnett. Mr. Hicks commented.

INFORMATION ITEMS (continued)

4. Board Member Activity Reports

Information only.

Mr. Juárez reported on visits at Tucson High, Pueblo and Carrillo, and attendance at the *Bridges Out of Poverty* forum at the Doubletree.

Ms. Foster reported representing the Board at the Arizona School Boards Association Delegate Assembly, and working on local and state election campaigns supporting public education.

Mr. Hicks reported attending football games and the volleyball championships.

Ms. Grijalva reported on visits to Marshall, McCorkle and Ochoa, and attendance at the Pueblo-Santa Rita football game.

CALL TO THE AUDIENCE

No action required.

Adelita Grijalva reviewed the rules and protocol for the Call to the Audience. 45 minutes have been allowed for the Call to the Audience.

ITEM

ACTION

CALL TO THE AUDIENCE (continued)

The following are names of individuals who spoke and the subject of their comments:

Ronald Michaels – Internal Auditor
Lillian Fox – Longevity stipends, Employee and Cabinet Contracts, Athletic Coordinators
Jody Gibbs - Fort Lowell sale, Solar Panels design
Dick Bayse - Sale of Fort Lowell School
Raul Green – Mission View Elementary and Pasadera Mental Health Clinic and Drug Addiction Center
Frances Banales – Support for District Leadership, Personal Leave Negotiations, Appreciation for Yousef Awwad
Betts Putnam-Hidalgo – Transparency and Override Preparation
Sally Rusk – No Librarian at Pueblo High Magnet School

Dr. Sanchez announced that a librarian position has been added at Pueblo. He also stated that the compression schedule is being worked on.

Board Comments

Ms. Foster commented on the librarian situation, and asked that the personal leave situation could be addressed. Dr. Sanchez responded a recommendation will be presented in October.

Mr. Juárez inquired regarding the internal auditor reporting structure, the athletic coordinators and the longevity stipend. Dr. Sanchez responded the internal auditor would report to the Board. He clarified the athletic coordinator position. He also addressed the longevity.

Dr. Stegeman commented on the contract approval process and differences from the previous contracts, and asked for the contracts to come back to the board.

Ms. Grijalva commented on the Pasadera facility, reported on attending a meeting, and reported TUSD has no authority over this situation since it is in South Tucson.

Mr. Hicks inquired on the comments that solar panels are being installed on playgrounds. Dr. Sanchez responded the design was to provide shade. Ms. Grijalva commented.

ITEM

ACTION

ACTION ITEMS

5. Administrative appointments, reassignments, and transfers – Director, Community Schools and Pre-K Programs

Dr. Sánchez recommended Rachell Hochheim for the position which will include the community schools, the PACE program and pre-K programs.

Board members commenting and/or asking questions were Ms. Grijalva, Mr. Juárez, Dr. Stegeman and Mr. Hicks. Dr. Sanchez and Ana Gallegos responded and provided additional information

Cam Juárez moved approval, Kristel Foster seconded. Approved 3-1 in a roll call vote. Michael Hicks voted no and Mark Stegeman abstained.

6. Administrative appointments, reassignments, and transfers – Director, Communications and Media Relations

Dr. Sánchez recommended Stefanie Boe for the position.

Dr. Sanchez responded to an inquiry by Mr. Hicks.

Kristel Foster moved approval, Cam Juárez seconded. Approved 4-0 in a roll call vote. Mark Stegeman abstained.

7. Administrative appointments, reassignments, and transfers – Director, Employment

Dr. Sánchez recommended Sara Gamez for the position.

Dr. Sanchez responded to comments and questions by Ms. Grijalva and Mr. Juárez.

Kristel Foster moved approval, Cam Juárez seconded. Approved 3-1 in a roll call vote. Michael Hicks voted no and Mark Stegeman abstained.

Newly appointed persons who were presented were congratulated and photographs were taken.

INFORMATION ITEMS (continued)

8. Annual Report from the Educational Enrichment Foundation (EEF)

Information only.

Dr. Sanchez introduced Pam Frances, Executive Director of EEF, who presented the report which included a video. **[Details available via audio and video recordings and presentation posted on the web.]**

Ms. Grijalva commented and thanked Ms. Frances for her service. Mr. Hicks expressed appreciation for the interscholastics support to students.

ITEM

ACTION

INFORMATION ITEMS (continued)

9. Tucson Unified School District and the University of Arizona Integrated Ecology and Sustainability Program – Requested by Board Clerk Kristel Foster

Information only.

Dr. Sanchez asked Shirley Sokol, Moses Thompson and Dr. Sallie Marston to make the presentation. [Details are available via the audio and video recordings and presentation posted on the TUSD web.] He recognized Manzo Principal Mark Alvarez for his participation.

Board members commenting and/or asking questions during the discussion were Dr. Stegeman, Ms. Foster and Mr. Juárez.

Ms. Grijalva asked for a motion to adjust the agenda by addressing the Consent Agenda at this time and moving agenda item 10 to the Consent Agenda.

Mr. Juárez moved approval, Ms. Foster seconded. Approved unanimously in a voice vote.

CONSENT AGENDA

11. Dr. Sanchez recommended the approval of the Consent Agenda as submitted.
- a) Salaried critical need and replacement hires
 - b) Hourly critical need and replacement hires
 - c) Substitute New Hires
 - d) Salaried separations
 - e) Hourly separations
 - f) Substitute Separations
 - g) Requests for leave of absence for certified personnel
 - h) Requests for leave of absence for classified personnel
 - i) Adoption of Supplementary Material for High Schools – *The Cultural Landscape: An Introduction to Human Geography*
 - j) Approval of Supplementary Materials for Elementary Math – Simple Solutions – Carrillo K-5 Magnet School
 - k) Approval of Supplementary Materials for High School Curriculum – “Women Who Live in Coffee Shops”

Cam Juárez moved approval of (a-k, n, p, q), Adelita Grijalva seconded. Approved unanimously in a voice vote.

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ACTION

CONSENT AGENDA (continued)

- 11. n) Intergovernmental Agreement between the Arizona Board of Regents on behalf of the University of Arizona Think Tank and Tucson Unified School District for SAT Prep Courses for District Students
- p) Minutes of Tucson Unified School District Governing Board Meetings
 - 1) Special Board Meeting, July 15, 2014
 - 2) Special Board Meeting, July 21, 2014
 - 3) Special Board Meeting, August 26, 2014
- q) Ratification of salary and non-salary vouchers for the period beginning August 1, 2014 and ending August 31, 2014

Mark Stegeman requested that Consent Agenda items (l), (m), and (o) be considered separately.

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| 11. l) | Amendment to the Intergovernmental Agreement with the City of Tucson in Order for Tucson Unified School District to Install Solar Facilities at Blenman Elementary School, with authorization for the Acting Director of Planning and Student Assignment to Execute the Agreement | Kristel Foster moved approval of Consent Item 11(l) and (m), Cam Juárez seconded. Approved 3-2 in a roll call vote. Michael Hicks and Mark Stegeman voted no. |
| m) | Amendment to the Intergovernmental Agreement with the City of Tucson in Order for Tucson Unified School District to Install Solar Facilities at Wright Elementary School, with authorization for the Acting Director of Planning and Student Assignment to Execute the Agreement | |

Board members Dr. Stegeman, Ms. Grijalva, Mr. Juárez and Mr. Hicks commented and made inquiries. Dr. Sanchez, Bryant Nodine and Stuart Duncan responded and provided additional information. Ms. Tolleson provided legal advice regarding remaining on topics.

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| 11. o) | Award Request for Proposals (RFP) No. 15-20-19 – Professional Development Learning Management System awarded to True North Logic in a multi-term contract with renewal options through June 30, 2019, in the amount of \$233,000 for the first year | Cam Juárez moved approval, Kristel Foster seconded. Approved unanimously in a voice vote. |
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Dr. Stegeman asked for additional information. Dr. Sanchez asked Richard Foster to respond.

ITEM

ACTION

Ms. Grijalva asked that there be a short recess.

RECESS REGULAR MEETING – 8:59 p.m.

RECONVENE REGULAR MEETING – 9:13 p.m.

INFORMATION ITEMS (continued)

10. Update on Enterprise Resource Plan (ERP)

Information only.

Dr. Sanchez asked Scott Morrison to present the report. [Details available via the audio and video recordings and the presentation posted with the agenda item on the web.] During his presentation Mr. Morrison introduced Renee La Chance who will be the project manager for the ERP project.

Board members commenting and/or asking questions during the lengthy discussion were Kristel Foster, Adelita Grijalva, Cam Juárez, Mark Stegeman and Mr. Hicks. Dr. Sanchez responded and provided additional information regarding the staff support for the project and achievement of the July 1, 2015 deadline for implementation. He stated there will be monthly updates to the Board.

Consideration of extending the meeting beyond the 10:00 p.m. curfew was addressed in accordance with Governing Board Policy BDAA – *Procedures for Governing Board Members*.

Cam Juárez moved approval to extend the meeting to completion of the agenda, Adelita Grijalva seconded. Approved 4-1 in a voice vote. Mr. Hicks voted no.

ACTION ITEMS

12. Proclamation: *Legendary Teacher Day in Tucson Unified School District – September 25, 2014*

Addressed out of sequence after the Superintendent's Report above.

13. Intergovernmental Agreement between the City of Tucson Police Department and Tucson Unified School District for School Resource Officers, with Authorization for the Superintendent to Execute the Agreement

Michael Hicks moved approval, Mark Stegeman seconded. Approved unanimously in a voice vote.

Dr. Sanchez asked Eugene Butler to provide information on the

ITEM

ACTION

ACTION ITEMS (continued)

13. Intergovernmental Agreement between the City of Tucson Police Department and Tucson Unified School District for School Resource Officers, with Authorization for the Superintendent to Execute the Agreement (continued)

grant from the Arizona Department of Education which is providing the funding for school resource officers. Mr. Butler made the presentation [available via the audio and video recordings and posted with the agenda on the web]. He acknowledged the work of Jeff Coleman and Pam Dominguez in connection with this program. Dr. Sanchez commented and provided additional information.

Board members commenting and/or asking questions during the discussion were Cam Juárez, Adelita Grijalva, Ms. Foster, Mr. Hicks and Dr. Stegeman. Mr. Butler and Jeff Coleman responded and provided clarification. In response to Ms. Grijalva's inquiry, Mr. Coleman stated it is a three-year grant and is posted on the ADE website.

14. Governing Board Representative on the Employee Benefits Trust Board

Ms. Grijalva stated this is a board item. In response to Mr. Juárez' question regarding how long he has been the Board's representative, Dr. Stegeman responded he has served since inception of the Trust Board, four years. He indicated he would be willing to continue.

Michael Hicks moved approval to appoint Mark Stegeman for a one-year term, Mark Stegeman seconded. Approved unanimously in a voice vote.

15. Appointment of Community Member to the Technology Oversight Committee

Dr. Sanchez indicated this was a Board item and that he had provided his perspective.

Dr. Stegeman nominated Mr. Thompson. Mr. Hicks seconded the nomination. Ms. Foster commented that she confirmed that the application was not completed in the required manner and she would not support the motion. Mr. Juárez commented that he had just received the application and would not support the motion.

Mark Stegeman nominated Tommy Thompson for a 2-year term on the TOC, Mike Hicks seconded.

Dr. Stegeman withdrew his motion.

Upon further discussion, Dr. Stegeman withdrew his motion and the item was postponed to the October meeting.

Postponed to October 14, 2014 Regular Board meeting.

ITEM

ACTION

ACTION ITEMS (continued)

16. Proposed Governing Board Policy Regarding the Creation of an Internal Audit Function

Adelita Grijalva moved approval; motion died for lack of a second.

Dr. Sanchez explained how the reporting structure for an internal auditor would function in the same manner as that of the District Legal Counsel. The Superintendent performs the administrative functions concerning approval of leave, expense reports, etc., while Legal Counsel reports to the Board in the organization chart. He stated that the proposed policy has been vetted with Greg Gibson who performed the District efficiency audit, and with Ms. Tolleson. **[Discussion details and the proposed policy are available via audio and video recordings and posted with the agenda item on the web.]**

Board members commenting and/or asking questions during the lengthy discussion were Mark Stegeman, Cam Juárez, Mr. Hicks, Adelita Grijalva and Ms. Foster. Ms. Tolleson provided information on how the proposed policy was developed.

STUDY/ACTION ITEMS

17. Agreement with 5151 Pima, LLC, for the Purchase of the Former Fort Lowell Elementary School, with authorization for the Acting Director of Planning and Student Assignment to Execute the Agreement **[Details available via the audio and video recordings and posted with the agenda item on the web.]**

Cam Juárez moved approval, Kristel Foster seconded. Approved 3-2 in a roll call vote. Michael Hicks and Mark Stegeman voted no.

Dr. Sanchez explained that should the Board support the sale of Fort Lowell, the Zoning Board is the final authority and would have to go through all the processes to move any type of zoning. He asked Bryant Nodine to provide information regarding the process required by the developer to apply for the zoning change and what the District has already done concerning the proposed sale.

Board members commenting and/or asking questions during the discussion were Adelita Grijalva, Cam Juárez, Mike Hicks, Mark Stegeman, and Ms. Foster. Mr. Nodine and Dr. Sanchez responded to inquiries and provided additional information and clarification. Dr. Sanchez recommended approval.

ITEM

ACTION

STUDY/ACTION ITEMS (continued)

18. Amendment to Policy BEDB – *Board Meeting Agenda Posting and Organization* regarding Posting of Governing Board Meeting Minutes – Requested by Board Member Mark Stegeman

Mark Stegeman moved approval of adding a sentence to the policy as noted, Michael Hicks seconded.

Dr. Stegeman proposed adding one sentence to the policy because of the current lag in time between a meeting happening and the Minutes being approved. He proposed adding “*Minutes for each board meeting shall be approved by the Board and posted within six weeks of the meeting.*”

Mark Stegeman amended his motion to bring the item back for the October 14, 2014 Regular Board meeting, Cam Juárez seconded. Approved unanimously in a voice vote.

Board members commenting and/or asking questions during the discussion were Ms. Foster, Ms. Grijalva, Mr. Hicks, Cam Juárez and Dr. Stegeman. Ms. Tolleson provided legal advice and indicated further research was needed to determine the legal requirement for posting.

GOVERNING BOARD POLICIES

In response to Ms. Grijalva’s inquiry, Dr. Sanchez indicated that agenda items 19 and 20 could be postponed to a future meeting.

Study/Action

19. Proposed Revisions to Policies JK – *Student Discipline, JKAA – Discipline, Suspension, Expulsion for 504 Handicapped Students, and JKAB – Discipline of, and Alternative Interim Education Placements for Special Education Students* (Unitary Status Plan Requirement)

Postponed to October 14, 2014 Regular Board meeting.

20. Governing Board Policy JLF - *Reporting Child Abuse/Child Protection* (revision)

Postponed to October 14, 2014 Regular Board meeting.

REGULAR MEETING ADJOURNED – 11:36 p.m.

Approved this 14th day of July, 2015.

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE

By _____
Kristel Ann Foster, Clerk
Governing Board