

## Leonard, Maggie

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**From:** maryalice.wallace@tusd1.org  
**Sent:** Friday, April 20, 2018 1:27 PM  
**To:** Leonard, Maggie  
**Subject:** Policy Feedback: BEDB - Board Meeting Agenda Posting and Organization

Name: Mary Alice Wallace

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Affiliation with District: Administrator

If other,

Policy: BEDB - Board Meeting Agenda Posting and Organization

Comments: It is reasonable to expect at least DRAFT agenda to be posted a week in advance of a board meeting. It is not reasonable to expect agenda items to be posted a week in advance. Three business days has been the policy for board members to receive agenda items and for the items to be posted to the Web. It is desirable for attachments to be posted at the same time as agenda items, but practice has been to allow presentations to be posted up until start time of meetings. Revisions and/or corrections to items can be posted within the 24 hour time limit because it does not change the agenda. Materials that are corrected during meetings can be sent to the Web the day following a meeting for replacement with agenda items. Regarding changing the sequence of items, consideration must be given to the amount of time required to accomplish a revision and have it posted in advance of the 24 hour notice. Omitting a category from an agenda when there are no items for it makes sense and keeps the agenda from being clogged up with unnecessary section headings.

Suggestions: The proposed policy is too wordy and prescriptive. Streamlining would make it easier to read.