



MEETING OF: June 26, 2018

TITLE: Approval to Use District Job Order Contracting Vendor for the Safford Roofing Project in Excess of \$250,000

ITEM #: 14

Information:

Study:

Action: X

PURPOSE:

Approval to use a District Job Order Contract (JOC) vendor to complete the Safford School Roofing Project, which includes: removal and reuse of existing roofing tiles, repair wall/coping cap and reroofing.

DESCRIPTION AND JUSTIFICATION:

It has been determined that the Safford School roof needs to be replaced. The District contracted architect has submitted plans and specifications for the required roofing work.

The District intends to use one of the JOC qualified vendors to complete the required roofing work. The JOC Request for Qualifications process, 18-70-C22, was completed by the Purchasing Department in March of 2018, establishing a list of qualified vendors for Roofing Contractor Services for District use. Of the four qualified JOC vendors, Roofing Southwest was the highest ranked on the JOC qualified list. District Operations/Projects has determined that Roofing Southwest meets the specifications, is qualified to do the required work and the fee offered is fair and reasonable. The architect review is attached for your reference.

The attached Executive Summary explains the JOC process in more detail. The written estimate from Roofing Southwest is also attached for review.

The estimated expenditure of \$348,120 includes taxes and a 10% contingency.

A representative from Operations/Projects will be present to answer questions regarding the need for the roofing services at Safford.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
	State/Federal Funds
	Other
<u>Budget Cost</u>	<u>Budget Code</u>
Estimated \$348,120	506.100.2610.6450.1535.XXXXX.5013

Budget Certification (for use by Office of Financial Services only):

Date 6/18/18

I certify that funds for this expenditure in the amount of \$\$348k are available and may be:

Authorized from current year budget





X Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing	6-14-2018	
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Executive Summary Roofing JOC Process
 Architect Review
 Safford Estimate Roofing Southwest
 Presentation