



MEETING OF: June 26, 2018

TITLE: Fiscal Year 2018-2019 Postal Expenditures

ITEM #: 11

Information:

Study:

Action: X

PURPOSE:

Authorize the expenditure of funds for the purpose of purchasing postage for the Fiscal Year 2018-2019.

DESCRIPTION AND JUSTIFICATION:

The Tucson Unified School District provides postal services for District communication to parents, the public, and staff.

It is requested that the Board approve the expenditure of \$350,000. Postal Services are procured through Sole Source. United States Postal Service is the only authorized agent to provide a "Postage Due" account for the purpose of mail forwarding and securing address corrections.

Rodney Dockins will be available to answer questions.

BOARD POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

\$350,000	District Budget
_____	State/Federal Funds
_____	Other _____
<u>Budget Cost</u>	<u>Budget Code</u>
up to \$350,000	001.100.2520.6532.5014.00000.5014

Budget Certification (for use by Office of Financial Services only):

Date _____
 I certify that funds for this expenditure in the amount of \$ are available and may be:
 Authorized from current year budget
 Authorized with School Board approval
 Code: _____ Fund: _____

INITIATOR(S):

Rodney Dockins, Operations Business Office Coordinator			06/04/2018
Name	Title	Date	

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
No Attachments Available

TUCSON UNIFIED SCHOOL DISTRICT	BOARD AGENDA ITEM CONTINUATION SHEET
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