



MEETING OF: June 25, 2013

TITLE: Approval of State of Arizona Cooperative Purchasing Agreement, with authorization for the Acting Director of Purchasing to execute the Agreement

ITEM #: 27

Information:

Study:

Action: X

PURPOSE:

Approval of the State of Arizona Cooperative Purchasing Agreement between the District and the Arizona State Procurement Office.

DESCRIPTION AND JUSTIFICATION:

The Arizona Cooperative Purchasing Agreement between the District and the Arizona State Procurement Office allows the District to utilize State of Arizona Procurement contracts. There is no fee or membership dues to continue this Agreement. The Agreement shall remain in effect for five (5) fiscal years, with cancellation provisions.

The Arizona State Procurement Office maintains a data base containing hundreds of State of Arizona Procurement Contracts for a variety of materials and services. The use of some of these contracts has proven to be advantageous to the District. The District Purchasing Department currently maintains due diligence on over fifty (50) Arizona State Contracts to assure compliance with all Governing Board Policies as well as State Procurement Rules.

The approval of this Agreement supports the Superintendent's Goals on Customer Service as well as Budget and Fiscal Management.

Kevin Startt, Acting Director of Purchasing, will be at the Board Meeting to answer questions regarding the use of State of Arizona Procurement Contracts.

BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

Arizona Department of Administration - Arizona State Procurement Office

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

N/A District Budget
 State/Federal Funds
 Other _____
Budget Cost Budget Code
N/A

Budget Certification (for use by Office of Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget

Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Acting Director of Purchasing

6/21/13

Name

Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:

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 [AZ State Cooperative Purchasing Agreement](#)

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET