



MEETING OF: June 24, 2014

TITLE: Approval of Purchase/Renewal of Liability, Property, Pre-Paid Legal, Automotive, Workers' Compensation and other services from the Arizona School Risk Retention Trust/The Arizona School Alliance for Workers' Compensation, Inc.

ITEM #: 27

Information:

Study:

Action: X

PURPOSE:

To Purchase/Renew Liability, Property, Pre-Paid Legal, Automotive, Workers' Compensation and other services from the Arizona School Risk Retention Trust (The Trust)/The Arizona School Alliance for Workers' Compensation, Inc. (The Alliance), with authorization for the Deputy Superintendent of Operations to execute/amend the Membership Agreement.

DESCRIPTION AND JUSTIFICATION:

The Trust/The Alliance has been selected to provide insurance on behalf of the District. The insurance coverages will include general liability, automotive liability, administrative practice liability, excess liability, all risk property, equipment breakdown, commercial crime, storage tank liability, pre-paid legal services and workers' compensation. The Trust/The Alliance is a State authorized Insurance Pool.

Seeking Board Approval for the Deputy Superintendent of Operations to execute and/or amend any Membership Agreements with The Trust and The Alliance. The attached Membership Agreement with Trust was last updated in 2009.

The scope of services and associated costs are detailed in the attached Proposal Acceptance Forms (PAF) from The Trust and The Alliance.

This item supports the Superintendent's Goals on Customer Service and Financial Management.

Nicole Lowery, Risk Manager, will be present to answer questions regarding the use of these services.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

| | |
|-----------------------|---------------------|
| X | District Budget |
| _____ | State/Federal Funds |
| _____ | Other |
| <u>Budget Cost</u> | <u>Budget Code</u> |
| approx. \$3.1 million | |
| for FY 2015 | |

Budget Certification (for use by Office of Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget



Authorized with School Board approval

Code: Fund:

INITIATOR(S):

| | |
|--------------------------------------|-----------|
| Kevin Startt, Director of Purchasing | 6/16/2014 |
| Name | Date |

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

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|--|
| <u>ATTACHMENTS:</u> |
| Click to download |
|  Current Membership Agreement |
|  Trust Alliance Proposal |