



MEETING OF: June 24, 2014

TITLE: Award of Request for Proposal (RFP) 15-25-19 Treatment of Occupational Injuries and Medical Examinations

ITEM #: 23

Information:

Study:

Action: X

PURPOSE:

Approval to Award Request for Proposals (RFP) 15-25-19 Treatment of Occupational Injuries and Medical Examinations

DESCRIPTION AND JUSTIFICATION:

It is the intention of the Tucson Unified School District to purchase services from specialist firms to provide medical treatment of industrial injuries and other medical services. The service providers will be overseen and work directly with personnel in the District's Department of Risk Management and Human Resources, Workers' Compensation Department.

All information contained in the proposal should remain CONFIDENTIAL until Governing Board Award. This is in compliance with Arizona Administrative Code Rule R7-2-1045-B. This is a multi-term contract to multiple vendors beginning July 1, 2014 with annual renewal options through June 30, 2019. Award recommendation was made by an evaluation committee. The recommended offerors were determined to have submitted proposals most advantageous to the District and the rates offered were deemed fair and reasonable. Awards are recommended to the number of vendors necessary to meet the needs of the District.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award. The notice of Request for Proposals was sent to one hundred and seventy four (174) vendors as well as being advertised on the District's web site during the solicitation period. Three (3) vendors responded with offers.

Superintendent Goals of Achievement and Customer Service are supported by these services.

Karen Gutierrez, HR Analyst, Sr., will be present to answer questions regarding the use of these services.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
_____	State/Federal Funds
_____	Other
<u>Budget Cost</u>	<u>Budget Code</u>
\$150,000/Year,	
\$750,000 for 5 years	

Budget Certification (for use by Office of Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget _____


Authorized with School Board approval _____

Code: Fund: _____

INITIATOR(S):

Jacqueline Posey, Procurement Specialist	6/12/14
Name	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

<u>ATTACHMENTS:</u>
Click to download
 Confidentiality Statement