



MEETING OF: June 24, 2014

TITLE: Award of Invitation for Bids (IFB) 15-14-19 District Boiler Services

ITEM #: 22

Information:

Study:

Action: X

PURPOSE:

Approval to Award Invitation for Bids (IFB) 15-14-19 District Boiler Services

DESCRIPTION AND JUSTIFICATION:

It is the intention of Tucson Unified School District to procure boiler service for District school/site locations.

This is a multi-term contract to a single vendor beginning July 1, 2014 with annual renewal options through June 30, 2019. An abstract of the vendor's bids was created for each group category and award recommendation is being made to the vendor that provided the most reasonable price for groups. The recommended offeror has been determined to be responsive and responsible, and most advantageous to the District.

An Executive Summary and department award recommendation are attached for Governing Board review. The notice of Invitation for Bids was sent to twenty (20) vendors as well as being advertised on the District's web site during the solicitation period. Four (4) vendors responded with offers along with one (1) No-Bid.

The Superintendent's Goal of Customer Service is supported by these services.

Estimated Annual Expenditures are \$65,000 (X 5 years = \$325,000 over the life of the contract).

A District Representative from Operations will be present to answer questions regarding the use of this contract. Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X

District Budget

State/Federal Funds

Other

Budget Cost

Budget Code

Est. \$65K/yr, \$325K

over five years

Budget Certification (for use by Office of Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget

Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing



6/12/2014

Name

Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Boiler Services Executive Summary
 Department Recommendation