



MEETING OF: June 14, 2016

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TITLE: Approval to Purchase Curriculum Materials/Supplemental Curriculum Materials in Excess of \$250,000

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ITEM #: 14

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Information:

Study:

Action: X

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PURPOSE:

To request Governing Board approval to purchase Curriculum Materials/Supplemental Curriculum Materials in excess of \$250,000 using a cooperative purchasing contract.

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DESCRIPTION AND JUSTIFICATION:

The curriculum/supplemental curriculum material on the attached list has been previously Board approved for District use. Additional Board approval is required for purchases of \$250,000 or more.

Quotes for these materials were sought from four (4) vendors under cooperative contracts. The available materials will be purchased through a Mohave Educational Services Contract (MESC) from contracted vendors Follett and Barnes & Noble. Follett and Barnes & Noble were the only vendors that responded with a majority of the titles available for delivery within the required dates.

The cost of the available materials is estimated at \$275,000 including barcoding.

Due diligence has been completed by the Purchasing Department on the cooperative contract to be used for this purchase and the contract is in compliance with State and District procurement rules/policies. The purchase of these curriculum/supplemental curriculum materials using the MESC contract has been determined to be in the best interest of the District and the prices have been determined to be fair and reasonable.

Richard Foster, Assistant Superintendent of Curriculum and Instruction, will be available to answer questions related to curriculum and instruction and the need for these materials.

Kevin Startt, Director of Purchasing, will be available to answer questions related to the procurement process.

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BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ - Purchasing Procedures

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LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:



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Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:		Budget Certification (for use by Office of Financial Services only):
_____ District Budget		Date
_____ State/Federal Funds		I certify that funds for this expenditure in the amount of \$ are available and may be:
X _____ Other Deseg		Authorized from current year budget
<u>Budget Cost</u>	<u>Budget Code</u>	Authorized with School Board approval
\$510,000	610.511.1000.6642.5042.80511.5042	Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing	6/3/2016
Name	Title
	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 <a href="#">Green List</a>
 <a href="#">Barnes &amp; Noble Estimate</a>