TUCSON UNIFIED
SCHOOL DISTRICT

DETERMINATION FOR A CONTRACT DATE MODIFICATION IN ACCORDANCE WITH AAC – R7-2-1093 MULTITERM CONTRACTS

Request for Proposals (RFP) 15-48-19 – Office Machine Cost per Copy, was originally Board approved in March of 2015. The award stated contract effective upon award until June 30 of 2015 for the initial term of the contract with the possibility of four (4) annual renewals, for a total contract length not to exceed five (5) years. Under these approved dates, the final expiration date would be June 30 of 2019.

Because of a number of technology related projects that were in progress (financial ERP, Districtwide timeclock system, etc.), the implementation of the Office Machine Cost per Copy Project was delayed. In May of 2016, the first round of copier deployments by the contracted vendor, Toshiba, began.

It has been determined that the contract implementation dates should be changed to accurately reflect the actual time that the contracted vendor, Toshiba, started providing services. The date modification would be the initial term beginning May of 2016 through December of 2016 with the possibility of four (4) annual renewals, for a total contract length not to exceed five (5) fiscal years. The modified final expiration date would be December 31, 2020.

A number change from **RFP 15-48-19** to **16-81-C20** to more accurately identify the contract with the modified date is also being implemented. I have determined that these changes are within the allowable timeframes for contracts in the Arizona Administrative Code R7-2-1093 Multi-term Contracts, and are in the best interests of the District.

The proposed contract date modification was presented to the Governing Board for approval at the June 14, 2016 meeting.

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Kevin Startt, Director of Purchasing — Date

C: Procurement File